Date d d - m m - y y y y

The Manager

Abu Dhabi Commercial Bank

Branch _____

REQUEST FOR STANDING ORDER / SWEEP INSTRUCTIONS

Plese effect the following instructions:

- [ ] External Transfer (Telegraphic Transfer)
- [ ] Internal Funds Transfer
- [ ] Others (Please Specify) _____
- [ ] Sweep-Out Transfer (Conditional Account to Account transfer)
- [ ] Sweep-In Transfer (Conditional Account to Account transfer)

FREQUENCY

- [ ] Daily
- [ ] Weekly
- [ ] Fortnightly
- [ ] Monthly
- [ ] Quarterly
- [ ] Half-yearly
- [ ] Yearly
- [ ] Automatically (in case of Conditional a/c to a/c transfer)

First Payment on _____   Last Payment on _____

APPLICANT DETAILS

Debit Account no. _____   Customer Name _____

Mobile no. _____   Phone no. _____

PAYMENT DETAILS

Amount in Figure _____   Currency _____

Beneficiary Name / In favour of _____

Beneficiary account number (IBAN no.) _____

Beneficiary address _____

Beneficiary Bank's name _____

Beneficiary Bank address _____

Benf Bank Code (SWIFT Code / Sort Code / ABA no. / Transit Code) _____

Intermediary / Correspondent Bank (if known) _____

Purpose of payment _____

- [ ] 'SHARED' (Benf Bank Chgs to Benf A/C)
- [ ] 'OUR' (All Charges to Ordering Customer A/C)

TERMS and CONDITIONS

If the Bank is unable to effect 3 (three) consecutive payments due to insufficient funds the standing order will be treated as cancelled without notification.

Amendment or cancellation to the Standing Order must be communicated in writing.

Amendments or cancellation received at least one week prior to payment date will be effected on the next due date.

Amendments to existing instructions will attract a charge as per our "Schedule of Charges".

APPLICANT SIGNATURE / AUTHORIZED SIGNATORIES

Signature(s) [   ]   Customer's Name _____

FOR BANK USE ONLY

Date	Signature Verified	Authorized by	Input By