

Abu Dhabi Pension Benefits and Retirement Funds

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Abu Dhabi Pension Benefits & Retirement Funds (ADPBRF)

This guide outlines the steps for processing ADPBRF payments in ProCash, including Single Payments and Bulk Upload/Host to Host submissions. Please follow the instructions carefully to ensure successful processing.

1. Single Payment Facility

1. Log in to ProCash
2. To initiate a Single Payment, select the "Initiate by selecting the Payment Type" (Image 1)
3. Select "External Fund Transfers- UAEFTS" (Image 2)

Image 1 - Abu Dhabi Pension Benefits & Retirement Funds (ADPBRF)

Image 2 - Abu Dhabi Pension Benefits & Retirement Funds (ADPBRF)

4. When creating a beneficiary (Image 3), enter the following details:

a. Beneficiary Name:

Enter the full beneficiary name exactly as shown below (46 characters):
ABU DHABI PENSION BENEFITS AND RETIREMENT FUND

b. IBAN:

Enter the IBAN as provided in **Table 1** below:

Payments > Transactions > Single Payment Request > Initiate

Payment Details
External Fund Transfers - UAEFTS | AED 1.00

2 Beneficiary & Additional Details

3 Review Details & Confirm

Beneficiary & Additional Details

Beneficiary Details

Beneficiary Type*
Generic

Beneficiary Code*
ADPBRF

Beneficiary Name*
ABU DHABI PENSION BENEFITS AND RETIREMENT FUND

(Beneficiary Name is limited to 35 characters, please use Beneficiary Address line 1 to populate the remaining characters, if required)

Payee Name

Address 1

Address 2

City

Country

Postal Code

Phone/Mobile

Fax

Email

Payment Method Details

Account Type*
IBAN

IBAN*
AE880354021003110248091

Routing Code
803510106

Beneficiary Bank*
FIRST ABU DHABI BANK

Beneficiary Bank Branch
HEAD OFFICE

Address 1*
UAE

Image 3 - Abu Dhabi Pension Benefits & Retirement Funds (ADPBRF)

Remittance Details = ANY REFERENCE Em- ployer Sector	Beneficiary Account	Invoice Type	Invoice Description
Government	AE880354021003110248091	CON	Contribution
		CAJ	Counter Adjustment
		LRC	Late Contribution
	AE430350000006203708268	CON	Contribution
		CAJ	Counter Adjustment
	AE640350000006203708763	PSE	Previous Service Entity
		SPP	Service Period Purchase
		PSM	Previous Service Member
	AE280354021003110248104	PSE	Previous Service Entity
		PSM	Previous Service Member
		SPP	Service Period Purchase
Semi-Government	AE040350000006203708873	ADC	Additional Charges
		ADC	Additional Charges
	AE220354021003110248115	LRA	Late Additional Charges
		LRA	Late Additional Charges
	AE130350000006203709487	CON	Contribution
		CAJ	Counter Adjustment
		CAJ	Counter Adjustment
	AE160354021003110248126	CON	Contribution
		LRC	Late Contribution
		LRC	Late Contribution
	AE270350000006203709526	PSE	Previous Service Entity
		PSM	Previous Service Member
		SPP	Service Period Purchase
	AE270350000006203709526	PSE	Previous Service Entity
		PSM	Previous Service Member
		SPP	Service Period Purchase

Remittance Details = ANY REFERENCE Em- ployer Sector	Beneficiary Account	Invoice Type	Invoice Description
Semi-Government	AE100354021003110248137	PSM	Previous Service Member
		SPP	Service Period Purchase
		PSE	Previous Service Entity
	AE040350000006203709649	ADC	Additional Charges
		ADC	Additional Charges
	AE040354021003110248148	LRA	Late Additional Charges
Private	AE950354021003110248159	CON	Contribution
		CAJ	Counter Adjustment
	AE270350000006203709720	CON	Contribution
		CAJ	Counter Adjustment
	AE040350000006203709746	PSE	Previous Service Entity
		PSM	Previous Service Member
		SPP	Service Period Purchase
	AE680354021003110248160	PSE	Previous Service Entity
		PSM	Previous Service Member
		SPP	Service Period Purchase
		LRC	Late Contribution
	AE570350000006203709762	ADC	Additional Charges
	AE620354021003110248171	ADC	Additional Charges
		LRA	Late Additional Charges

Table 1 - Abu Dhabi Pension Benefits & Retirement Funds (ADPBRF)

5. After entering the beneficiary details, select the following options as per the ADPBRF guidelines (Image 4):

- Charge:** SHA
- Remittance Purpose:** Pension
- Remittance Details:** Any Reference

6. Once the above fields are selected, a new section called **"Pension Instructions"** will appear.

Payment Details
External Fund Transfers - UAEFTS | AED 1.00

2 Beneficiary & Additional Details

3 Review Details & Confirm

Beneficiary & Additional Details

MODIFY BENEFICIARY

ADD NEW BENEFICIARY

Beneficiary Name ABU DHABI PENSION BENEFITS AND RETIREMENT FUND

Beneficiary
ABU*** DHA*** RETI*** PENS*** &*** BEN***
Account Holder Name as per Beneficiary Bank Record

IBAN/Credit Card/Salary Card Payment
AE640350000006203708763

Routing Code
803510106

Beneficiary Bank
FIRST ABU DHABI BANK

Address1

Address2

City

Country

Other Details

Remarks

Charge
SHA

Remittance Purpose*
Pension

Remittance Details*
Any Reference

Pension Instructions

Employee Sector*

Invoice Type*

Employer Id*

MMYYYY*

MMYYYY is required

Image 4 - Abu Dhabi Pension Benefits & Retirement Funds (ADPBRF)

7. The description of the fields under "Pension Instructions" will be displayed accordingly.

Field Name	User Control	Data Type / Length	Mandatory / Optional	Validation
Employer Sector	Drop Down	N/A	Mandatory	The following fields will be available under this dropdown: Government Semi-Government Private
Invoice Type	Drop Down	N/A	Mandatory	The following fields will be available under this dropdown: Additional Charges Late Additional Charges Previous Service Entity Previous Service Member Service Period Purchase Contributions Counter Adjustment Late Contribution
Employer ID	Text	Number (8)	Mandatory	This is an editable field where the user inputs the Employer ID
Employee ID	Text	Number (15)	Mandatory / Optional	This field is editable and mandatory only for invoice types "PSM" and "SPP"; otherwise, it will be disabled.
MMYYYY	Calendar	Number (6)	Mandatory	Once the user selects the month and year, they will be displayed in MMYYYY format.

8. If the details entered do not match **Table 1**, the system will not allow ADPBRF payments to proceed.

2. Bulk Upload & Host to Host Facility

- ADPBRF payments can be processed using the standard bulk vendor payment file template.
- For ADPBRF payments, **Payment Detail 1** can contain up to 45 characters.
- The Beneficiary Name field must contain all 46 characters.
- The following fields should be provided for ADPBRF payments:
 - Payment Method:** EFD
 - Beneficiary Name:** ABU DHABI PENSION BENEFITS AND RETIREMENT FUND
 - IBAN:** As per Table 1
 - Charge Type:** SHA
 - Remittance Purpose Code:** PEN
 - Remittance Details:** REF

Payment Detail 1 Format:

Use the following string format:

/REF/ADPF/MMYYYY/INV/EMPLOYER/EMPLOYEEIDANUM

Description

Note: The details provided below are for reference purposes only.

/REF/ADPF	This information is mandatory Fixed Text /REF/ADPF
/MMYYYY	This information is mandatory Month and Year /042018
/INV	Contributions - CON Counter Adjustments - CAJ Previous Service Entity - PSE Previous Service Member - PSM Service Period Purchase - SPP Additional Charges - ADC Late Contribution - LRC Late Additional Charges - LRA
/EMPLOYER	This information is mandatory. The Employer ID, as provided by ADPBRF to the employer, should be entered in the following format: /00000122 or /122
/EMPLOYEEIDANUM	This information is mandatory only when the invoice type is "PSM" or "SPP" and should not be included otherwise. The Employee ID of the UAE national should be entered as follows: /784198512345678

Note: The details provided below are for reference purposes only.

Employer	Beneficiary Account	Invoice Type	Invoice Description	Payment Instructions 1
Government	AE880354021003110248091	CON	Contribution	/REF/ADPF/042018/CON/00000122 OR /REF/ADPF/042018/CON/122
		CAJ	Counter Adjustment	/REF/ADPF/042018/CAJ/00000122 OR /REF/ADPF/042018/CAJ/122
		LRC	Late Contribution	/REF/ADPF/042018/LRC/00000122 OR /REF/ADPF/042018/LRC/122
	AE430350000006203708268	CON	Contribution	/REF/ADPF/042018/CON/00000122 OR /REF/ADPF/042018/CON/122
		CAJ	Counter Adjustment	/REF/ADPF/042018/CAJ/00000122 OR /REF/ADPF/042018/CAJ/122
	AE640350000006203708763	PSE	Previous Service Entity	/REF/ADPF/042018/PSE/00000122 OR /REF/ADPF/042018/PSE/122
		SPP	Service Period Purchase	/REF/ADPF/042018/SPP/00000122/784198512345678 OR /REF/ADPF/042018/SPP/122/784198512345678
		PSM	Previous Service Member	/REF/ADPF/042018/PSM/00000122/784198512345678 OR /REF/ADPF/042018/PSM/122/784198512345678
	AE280354021003110248104	PSE	Previous Service Entity	/REF/ADPF/042018/PSE/00000122 OR /REF/ADPF/042018/PSE/122
		PSM	Previous Service Member	/REF/ADPF/042018/PSM/00000122/784198512345678 OR /REF/ADPF/042018/PSM/122/784198512345678
		SPP	Service Period Purchase	/REF/ADPF/042018/SPP/00000122/784198512345678 OR /REF/ADPF/042018/SPP/122/784198512345678
	AE040350000006203708873	ADC	Additional Charges	/REF/ADPF/042018/ADC/00000122 OR /REF/ADPF/042018/ADC/122
	AE220354021003110248115	ADC	Additional Charges	/REF/ADPF/042018/ADC/00000122 OR /REF/ADPF/042018/ADC/122
		LRA	Late Additional Charges	/REF/ADPF/042018/LRA/00000122 OR /REF/ADPF/042018/LRA/122

Employer	Beneficiary Account	Invoice Type	Invoice Description	Payment Instructions 1
Semi-Government	AE13035000006203709487	CON	Contribution	/REF/ADPF/042018/CON/00000122 OR /REF/ADPF/042018/CON/122
		CAJ	Counter Adjustment	/REF/ADPF/042018/CAJ/00000122 OR /REF/ADPF/042018/CAJ/122
	AE160354021003110248126	CAJ	Counter Adjustment	/REF/ADPF/042018/CAJ/00000122 OR /REF/ADPF/042018/CAJ/122
		CON	Contribution	/REF/ADPF/042018/CON/00000122 OR /REF/ADPF/042018/CON/122
		LRC	Late Contribution	/REF/ADPF/042018/LRC/00000122 OR /REF/ADPF/042018/LRC/122
	AE27035000006203709526	PSE	Previous Service Entity	/REF/ADPF/042018/PSE/00000122 OR /REF/ADPF/042018/PSE/122
		PSM	Previous Service Member	/REF/ADPF/042018/PSM/00000122/784198512345678 OR /REF/ADPF/042018/PSM/122/784198512345678
		SPP	Service Period Purchase	/REF/ADPF/042018/SPP/00000122/784198512345678 OR /REF/ADPF/042018/SPP/122/784198512345678
	AE100354021003110248137	PSM	Previous Service Member	/REF/ADPF/042018/PSM/00000122/784198512345678 OR /REF/ADPF/042018/PSM/122/784198512345678
		SPP	Service Period Purchase	/REF/ADPF/042018/SPP/00000122/784198512345678 OR /REF/ADPF/042018/SPP/122/784198512345678
		PSE	Previous Service Entity	/REF/ADPF/042018/PSE/00000122 OR /REF/ADPF/042018/PSE/122
	AE04035000006203709649	ADC	Additional Charges	/REF/ADPF/042018/ADC/00000122 OR /REF/ADPF/042018/ADC/122
	AE040354021003110248148	ADC	Additional Charges	/REF/ADPF/042018/ADC/00000122 OR /REF/ADPF/042018/ADC/122
		LRA	Late Additional Charges	/REF/ADPF/042018/LRA/00000122 OR /REF/ADPF/042018/LRA/122
Private	AE950354021003110248159	CON	Contribution	/REF/ADPF/042018/CON/00000122 OR /REF/ADPF/042018/CON/122
		CAJ	Counter Adjustment	/REF/ADPF/042018/CAJ/00000122 OR /REF/ADPF/042018/CAJ/122
	AE27035000006203709720	CON	Contribution	/REF/ADPF/042018/CON/00000122 OR /REF/ADPF/042018/CON/122
		CAJ	Counter Adjustment	/REF/ADPF/042018/CAJ/00000122 OR /REF/ADPF/042018/CAJ/122
	AE04035000006203709746	PSE	Previous Service Entity	/REF/ADPF/042018/PSE/00000122 OR /REF/ADPF/042018/PSE/122
		PSM	Previous Service Member	/REF/ADPF/042018/PSM/00000122/784198512345678 OR /REF/ADPF/042018/PSM/122/784198512345678
		SPP	Service Period Purchase	/REF/ADPF/042018/SPP/00000122/784198512345678 OR /REF/ADPF/042018/SPP/122/784198512345678

Employer	Beneficiary Account	Invoice Type	Invoice Description	Payment Instructions 1
Private	AE680354021003110248160	PSE	Previous Service Entity	/REF/ADPF/042018/PSE/00000122 OR /REF/ADPF/042018/PSE/122
		PSM	Previous Service Member	/REF/ADPF/042018/PSM/00000122/784198512345678 OR /REF/ADPF/042018/PSM/122/784198512345678
	AE680354021003110248160	SPP	Service Period Purchase	/REF/ADPF/042018/SPP/00000122/784198512345678 OR /REF/ADPF/042018/SPP/122/784198512345678
		LRC	Late Contribution	/REF/ADPF/042018/LRC/00000122 OR /REF/ADPF/042018/LRC/122
	AE570350000006203709762	ADC	Additional Charges	/REF/ADPF/042018/ADC/00000122 OR /REF/ADPF/042018/ADC/122
	AE620354021003110248171	ADC	Additional Charges	/REF/ADPF/042018/ADC/00000122 OR /REF/ADPF/042018/ADC/122
		LRA	Late Additional Charges	/REF/ADPF/042018/LRA/00000122 OR /REF/ADPF/042018/LRA/122

Table 4 - Abu Dhabi Pension Benefits & Retirement Funds (ADPBRF)

- For invoice types PSM and SPP, the Employee ID must be included in **Payment Detail 1**.
- If any of the required criteria are not met, the system will reject the ADPBRF payment during the upload process.



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