

ProCash Customer Front End (CFE) Reports

Table of Contents

1.	CFE Reports	2
1.1	Generate a report	2
1.2	Return Transaction Report	3
1.3	Corporate Transactions Report	4
1.4	Rejected Transactions Report	5
1.5	Preprocessing Rejection Report	6
1.6	Unauthorized Transaction Report	7
1.7	Data Process Report	8
1.8	Extended Data Process Report	9
1.9	Authorization Status Report	10
1.10	Standing Instruction Report	11
1.11	Registered Billers Report	12
1.12	Bills Outstanding for Online Billers Report	13
1.13	Inventory Report	14
1.14	Inventory Summary Report	15
1.15	Unused Cheque Stationary Report	16
1.16	Wastage Report	17
1.17	Instrument History Report	18
1.18	Cheque Reprinting Report	19

1. CFE Reports

This guide shows you how to generate reports from different modules. For more information on other ProCash modules, please refer to the respective guide.

1.1 Generate a report

To generate any report, follow the below steps (image 1):

- I. Select the "reports" tab on the left panel
- II. Select the "Generic Reports" under the ProCash module
- III. Select "Generate"

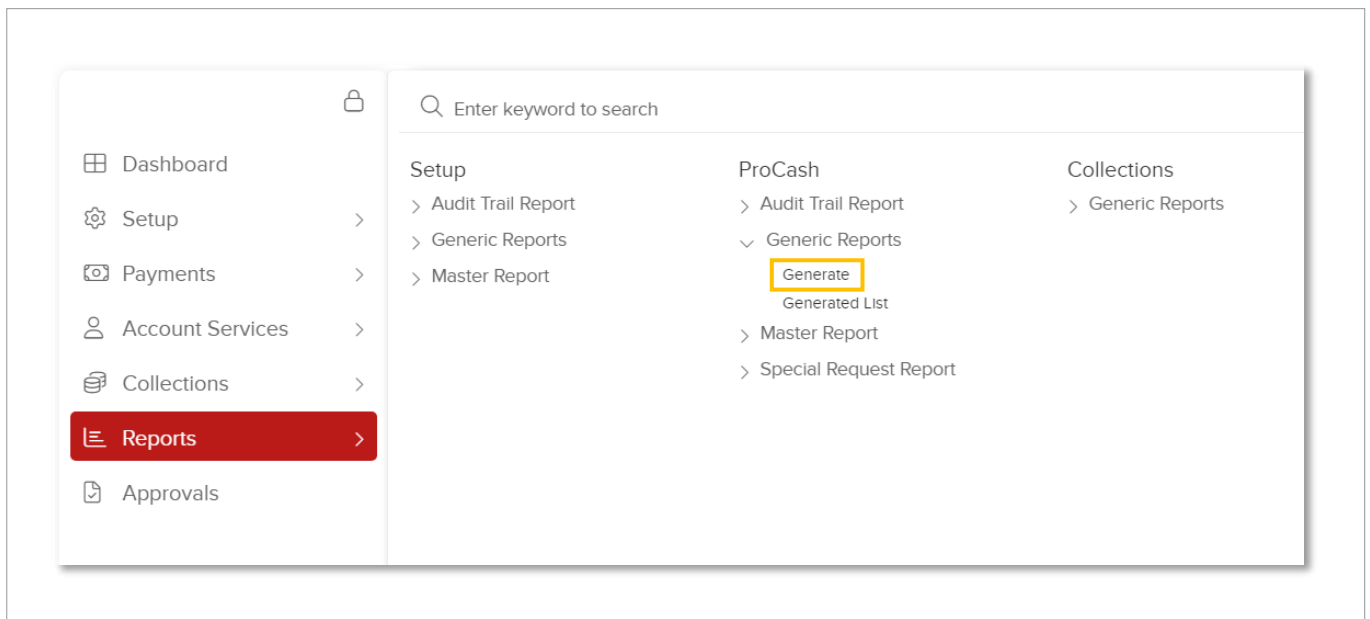


Image 1 – CFE Reports | Generate Reports Option

After selecting the "Generate" option, you will land on a screen where you can generate a report from any module (image 2). You are required to select the product, category, and subcategory. Next, choose a module and generate the report.

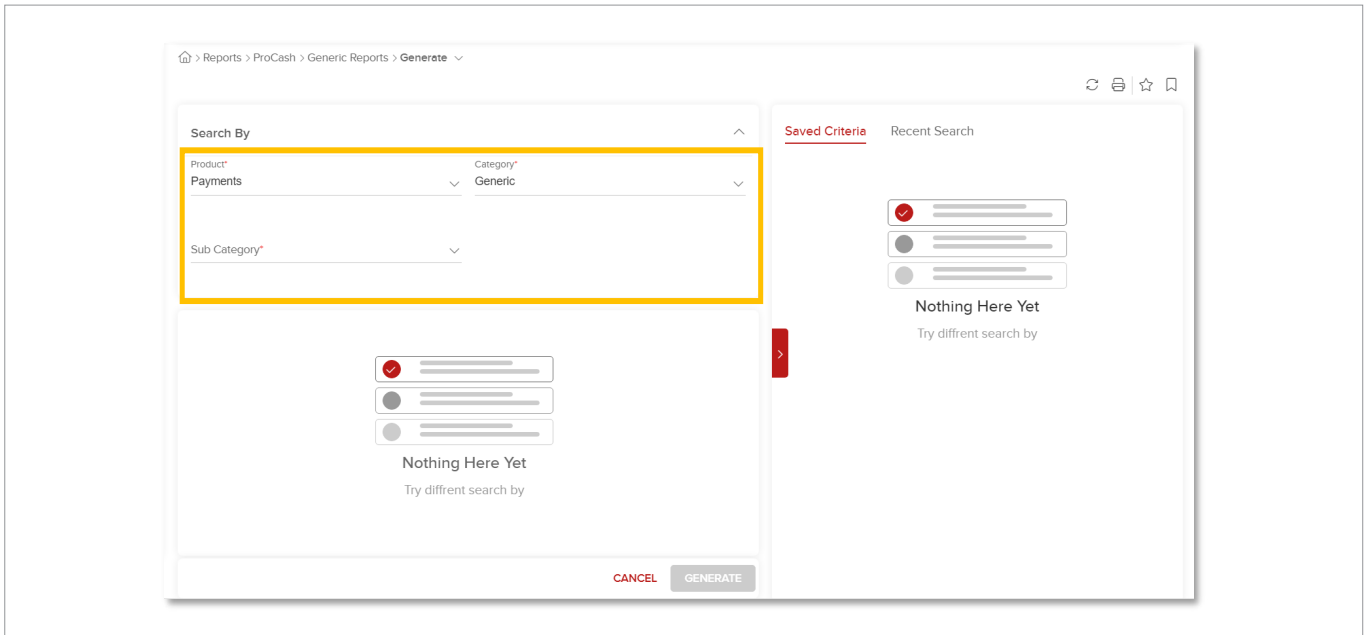


Image 2 – CFE Reports | Generate Page

1.2 Return Transaction Report

This report displays the transactions that are going to repair an exception queue.

Inputs:

- Payment Method Name (Mandatory)
- From Date (Mandatory)
- To Date (Mandatory)
- Report File Type (Default Excel)
- Delimiter (Conditional Mandatory for TEXT File Type) (image 3)

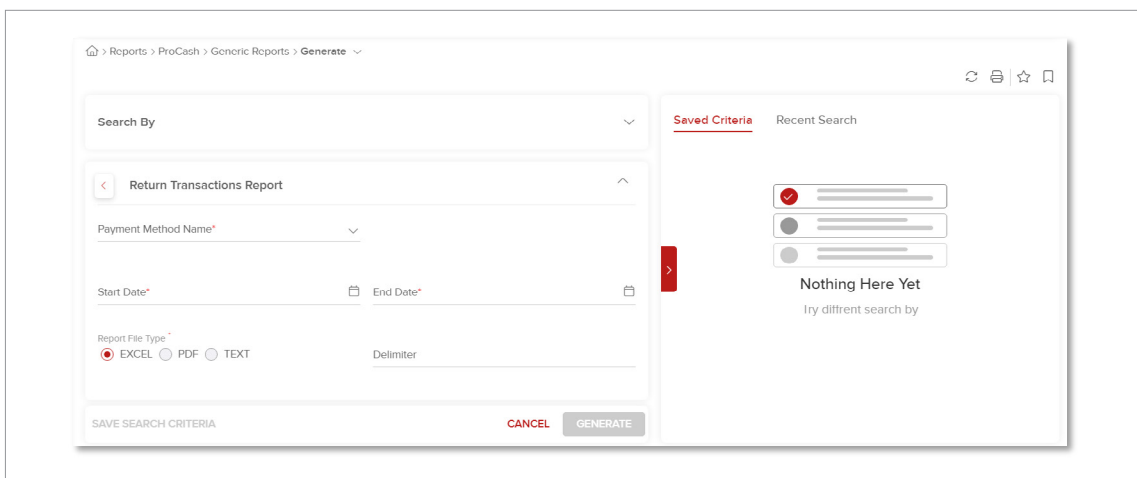


Image 3 – CFE Reports | Return Transaction Report

Output report:

- o Transactions going to Repair and Exception Queue are displayed in the format below. (image 4)

Sr No	Batch No	Corporate Ref. No.	Value Date	Payment Method	Debit A/c No.	Bene A/c no.	Bene Code	Bene Name	Amount Payable Currency	Amount Payable	Return Reason
-------	----------	--------------------	------------	----------------	---------------	--------------	-----------	-----------	-------------------------	----------------	---------------

Image 4 – CFE Reports | Return Transaction Report

1.3 Corporate Transactions Report

This report displays the transactions which are fully authorized, pending in send to bank, and released from send to bank.

Inputs:

- o Payment Method Name (Optional)
- o From Date (Mandatory)
- o To Date (Mandatory)
- o Report File Type (Default Excel)
- o Delimiter (Conditional Mandatory for TEXT File Type) (image 5)

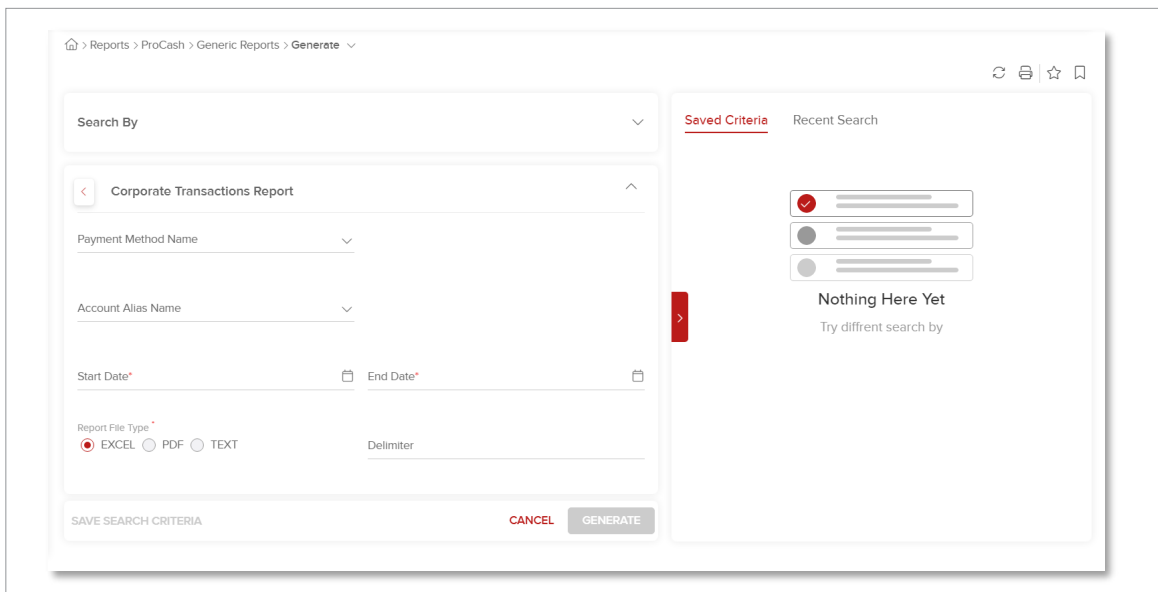


Image 5 – CFE Reports | Corporate Transactions Report

Output report:

- o Transactions that are in "Fully Authorized"
- o Transactions pending in "Send to Bank" or released from "Send to Bank" (image 6)

Sr. No.	Payment Method	Batch No	Value Date	Debit A/C no / IBAN	Beneficiary A/c no./IBAN	Beneficiary Code	Beneficiary Name	Payee Name	Currency	Amount Payable	Transaction Status	Corporate Ref. No.	Instrument No	Instrument Date
---------	----------------	----------	------------	---------------------	--------------------------	------------------	------------------	------------	----------	----------------	--------------------	--------------------	---------------	-----------------

Image 6 – CFE Reports | Corporate Transactions Report

1.4 Rejected Transactions Report

The report displays the transactions that are rejected by the checker and are not yet accepted by the maker and the transactions that are rejected at other satellite systems.

Inputs:

- o Module (Mandatory)
- o Payment Method Name (Conditional Mandatory for Payment Request Module)
- o From Date (Mandatory)
- o To Date (Mandatory)
- o Report File Type (Default Excel)
- o Delimiter (Conditional Mandatory for TEXT File Type) (image 7)

Image 7 – CFE Reports | Rejected Transactions Report

Output report:

- o Transactions that are in “Rejected” by the checker in ProCash and not yet accepted by the maker
- o Transactions that are rejected at other satellite systems (image 8)

Sr. No.	Billor Name & Product	Consumer Details	Outstanding / Available Balance	Payable Amount	Due Date	Payment Date	Debit Account	Status	Reject Reason
---------	-----------------------	------------------	---------------------------------	----------------	----------	--------------	---------------	--------	---------------

Image 8 – CFE Reports | Rejected Transactions Report

1.5 Preprocessing Rejection Report

This report displays the file details that failed to upload.

Inputs:

- o File Name (Optional)
- o From Date (Mandatory)
- o To Date (Mandatory)
- o Report File Type (Default Excel)
- o Delimiter (Conditional Mandatory for TEXT File Type) (image 9)

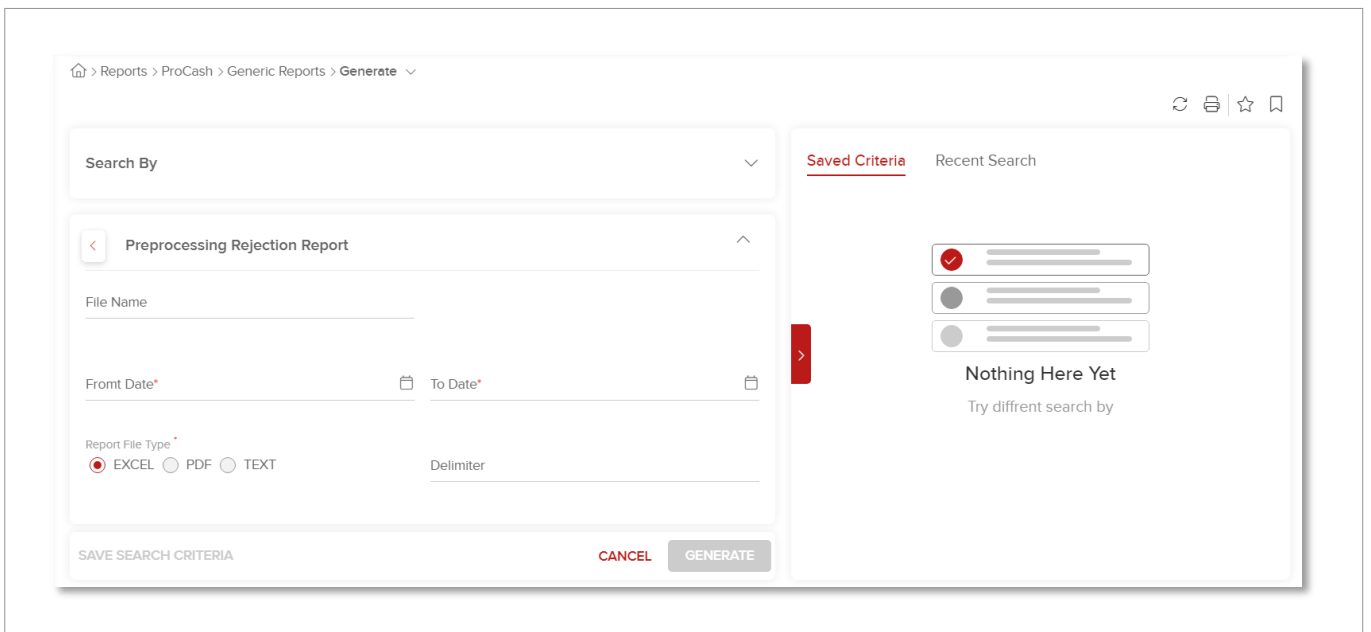


Image 9 – CFE Reports | Preprocessing Rejection Report

Output report:

- o Bulk payment files that failed to upload will be displayed in the format below (image 10).

Sr No	Corporate Reference Number	Field Position/Line Number	Transaction Amount	Reason for Failure	File Name	Date Time
-------	----------------------------	----------------------------	--------------------	--------------------	-----------	-----------

Image 10 – CFE Reports | Preprocessing Rejection Report

1.6 Unauthorized Transaction Report

This report displays the transactions that are not fully authorized.

Inputs:

- o From Date (Mandatory)
- o To Date (Mandatory)
- o Report File Type (Default Excel)
- o Delimiter (Conditional Mandatory for TEXT File Type) (image 11)

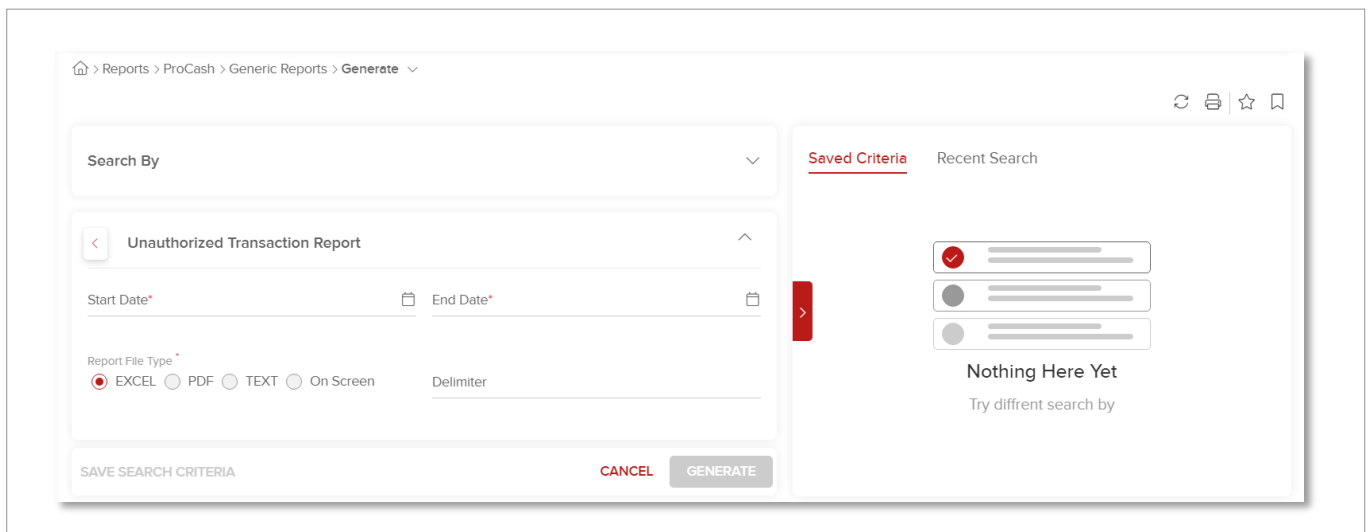


Image 11 – CFE Reports | Unauthorized Transaction Report

Output report:

- o Transactions that are not fully authorized (image 12)

Sr. No.	Batch No	Value Date	Corporate Code	Payment Method	Corporate Reference No.	Debit A/c No.	Bene A/c No./IBAN	Bene Name	Amount Payable	User Id	Date and Time	Instrument No	Instrument Date	Virtual Account Transaction
---------	----------	------------	----------------	----------------	-------------------------	---------------	-------------------	-----------	----------------	---------	---------------	---------------	-----------------	-----------------------------

Image 12 – CFE Reports | Unauthorized Transaction Report

1.7 Data Process Report

This report displays transactions of all statuses except accepted or rejected transactions.

Inputs:

- o Batch Number (Optional)
- o File Name (Optional)
- o From Date (Mandatory)
- o To Date (Mandatory)
- o Report File Type (Default Excel)
- o Delimiter (Conditional Mandatory for TEXT File Type) (image 13)

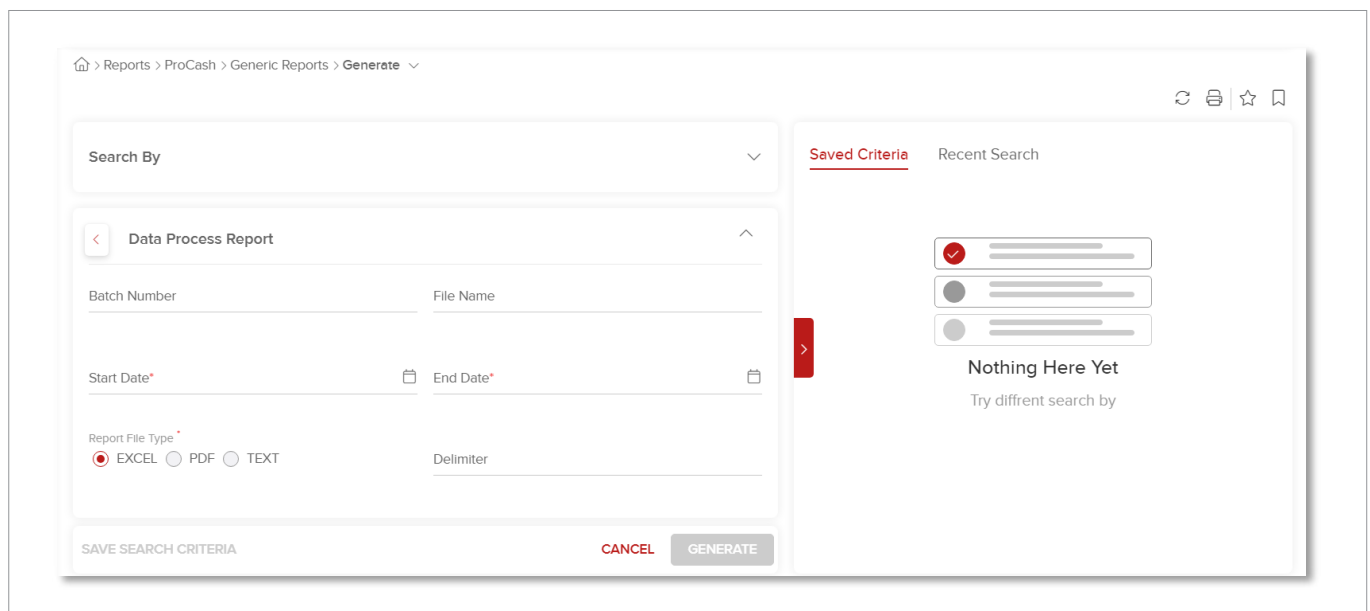


Image 13 – CFE Reports | Data Process Report

Output report:

- o All transactions except accepted or rejected with authoriser user ID’s will be displayed only if the transaction is fully authorised.
- o Please note that partially authorised or rejected transactions that are not yet accepted by the maker will be displayed with status as “Unauthorised” (image 14).

Sr No	Batch No	Corporate Reference No.	Value Date	Payment Method	Debit A/c No.	Bene A/c No./IBAN	Bene Name	Amount Payable Currency	Amount Payable	Transaction Status	Corporate Branch Name	Location Name	Instrument No.	Authorized By (Procash Corp IDs)	Authorized By (ERP User IDs)	Validation Status For H2H File
-------	----------	-------------------------	------------	----------------	---------------	-------------------	-----------	-------------------------	----------------	--------------------	-----------------------	---------------	----------------	----------------------------------	------------------------------	--------------------------------

Image 14 – CFE Reports | Data Process Report

1.8 Extended Data Process Report

This report displays transactions of all statuses except accepted or rejected transactions. It also provides payment details.

Inputs:

- o Batch Number (Optional)
- o File Name (Optional)
- o Activation from Date (Mandatory)
- o Activation to Date (Mandatory)
- o Report File Type (Default Excel)
- o Delimiter (Conditional Mandatory for TEXT File Type) (image 15)

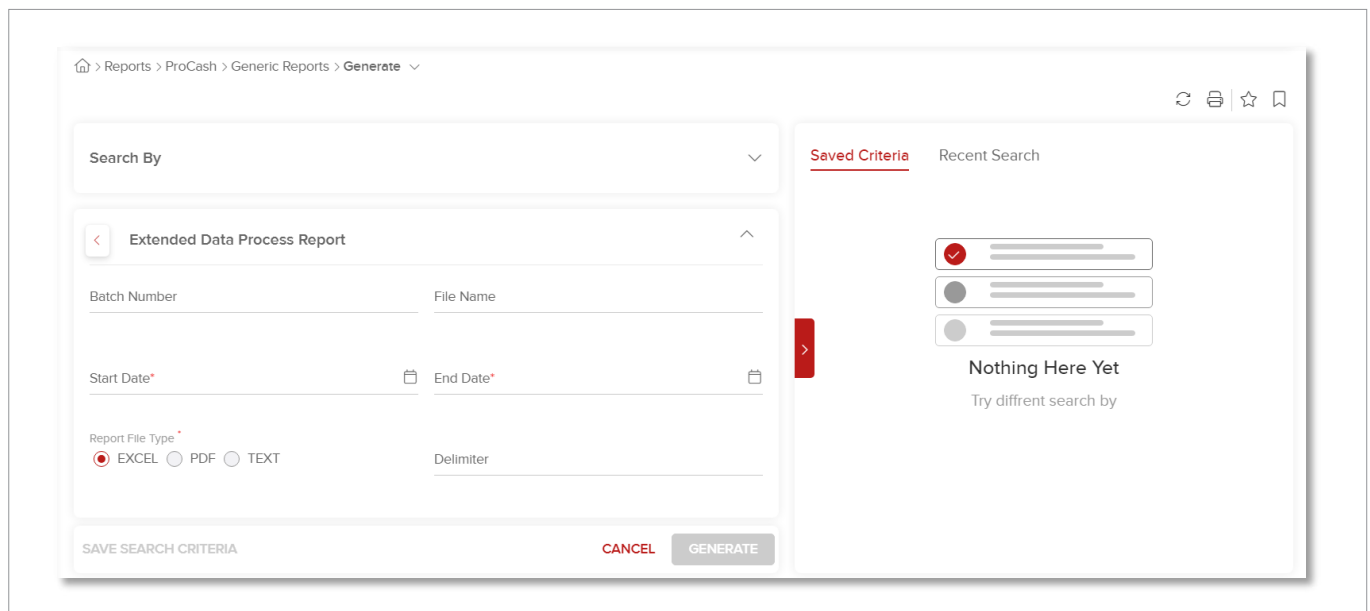


Image 15 – CFE Reports | Extended Data Process Report

Output report:

- o Similar to the above data process reports, the extended data process report provides the same information along with payment details (image 16).

Sr No	Batch No	Corporate Reference No.	Value Date	Payment Method	Debit A/c No.	Bene A/c No./IBAN	Bene Name	Debit Currency	Debit Amount	Amount Payable Currency	Amount Payable	Transaction Status	Corporate Branch Name	Location Name	Instrument No.	Authorized By (Procash Corp IDs)	Authorized by (ERP User IDs)
Validation Status For H2H File		Instrument Date	Payment Detail 1	Payment Detail 2	Payment Detail 3	Payment Detail 4											

Image 16 – CFE Reports | Extended Data Process Report

1.9 Authorization Status Report

This report displays transactions of all statuses except accepted or rejected transactions.

Inputs:

- o From Date (Mandatory)
- o To Date (Mandatory)
- o Report File Type (Default Excel)
- o Delimiter (Conditional Mandatory for TEXT File Type) (image 17)

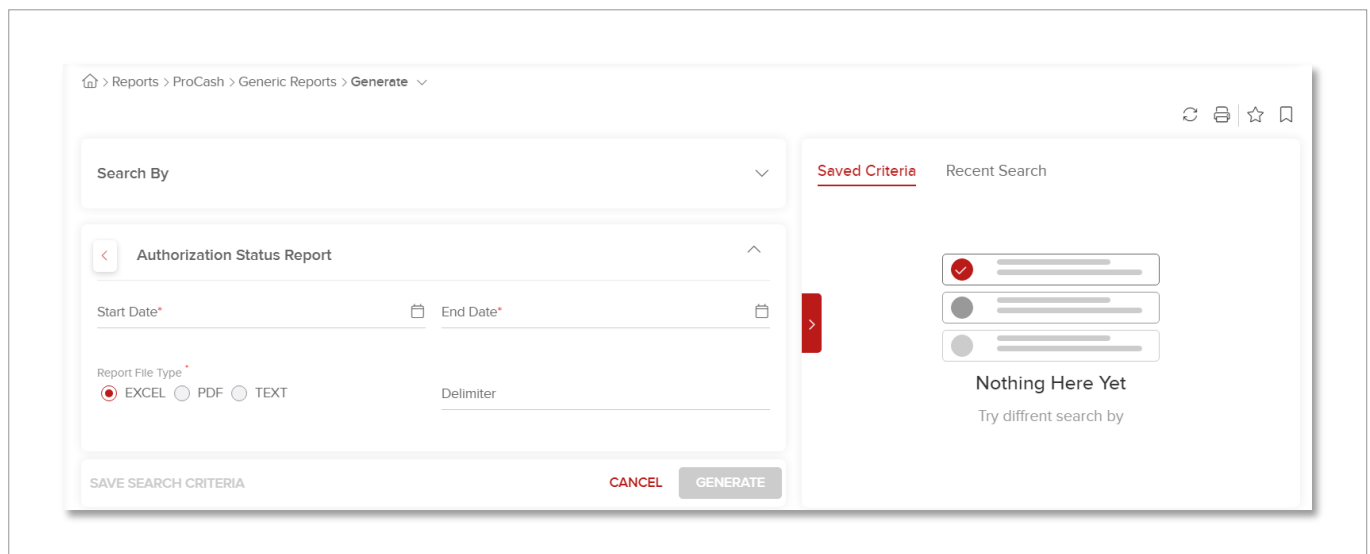


Image 17 – CFE Reports | Authorization Report

Output report:

- o Fully authorized transactions will be displayed with the authoriser ID and status as “Authorized”.
- o Partially authorised transactions will be displayed with authoriser ID and status as “Unauthorized”.
- o Transactions rejected by the checker but not yet accepted by the maker will be displayed without authoriser ID and status as “Unauthorized”.
- o Transactions released from “Send to bank” will be displayed with authoriser ID/send to bank user ID and status as “Authorized” (image 18).

Sr No	Batch No	Value Date	Payment Method	Debit A/c No.	Bene A/c No./IBAN	Beneficiary Name	Amount Payable Currency	Amount Payable	Initiated By	Authorization Status	Authorizer(s) Name (Procash Corp IDs)	Authorizer(s) Name (ERP User IDs)	Instrument No	Instrument Date	Send To Bank User	Send To Bank Action Time
-------	----------	------------	----------------	---------------	-------------------	------------------	-------------------------	----------------	--------------	----------------------	---------------------------------------	-----------------------------------	---------------	-----------------	-------------------	--------------------------

Image 18 – CFE Reports | Authorization Status Report

1.10 Standing Instruction Report

The report displays all the SI's fully authorised with their start and end dates.

Inputs:

- o From Date (Mandatory)
- o To Date (Mandatory)
- o Report File Type (Default Excel)
- o Delimiter (Conditional Mandatory for TEXT File Type) (image 19)

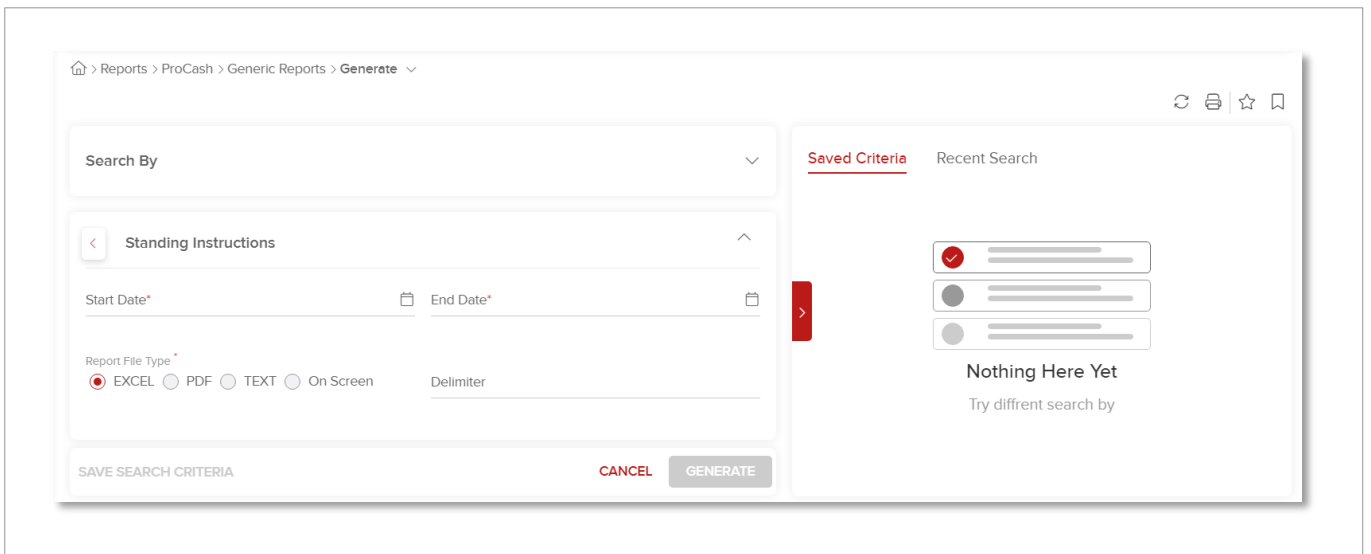


Image 19 – CFE Reports | Standing Instruction Report

Output report:

- o Fully authorised SI's will be displayed with start and end dates in the below format (image 20).

Sr. No	Standing Instruction Name	Standing Instruction No.	Customer Account No.	Payment Method	Beneficiary Name	Amount Payable Currency	Amount Payable	Start Date	End Date	Frequency	Next Execution Date	Last Execution Date
--------	---------------------------	--------------------------	----------------------	----------------	------------------	-------------------------	----------------	------------	----------	-----------	---------------------	---------------------

Image 20 – CFE Reports | Standing Instruction Report

1.11 Registered Billers Report

This report displays all the registered billers with the SI (if any).

Inputs:

- o Biller Name (Optional)
- o From Date (Mandatory)
- o To Date (Mandatory)
- o Report File Type (Default Excel)
- o Delimiter (Conditional Mandatory for TEXT File Type) (image 21)

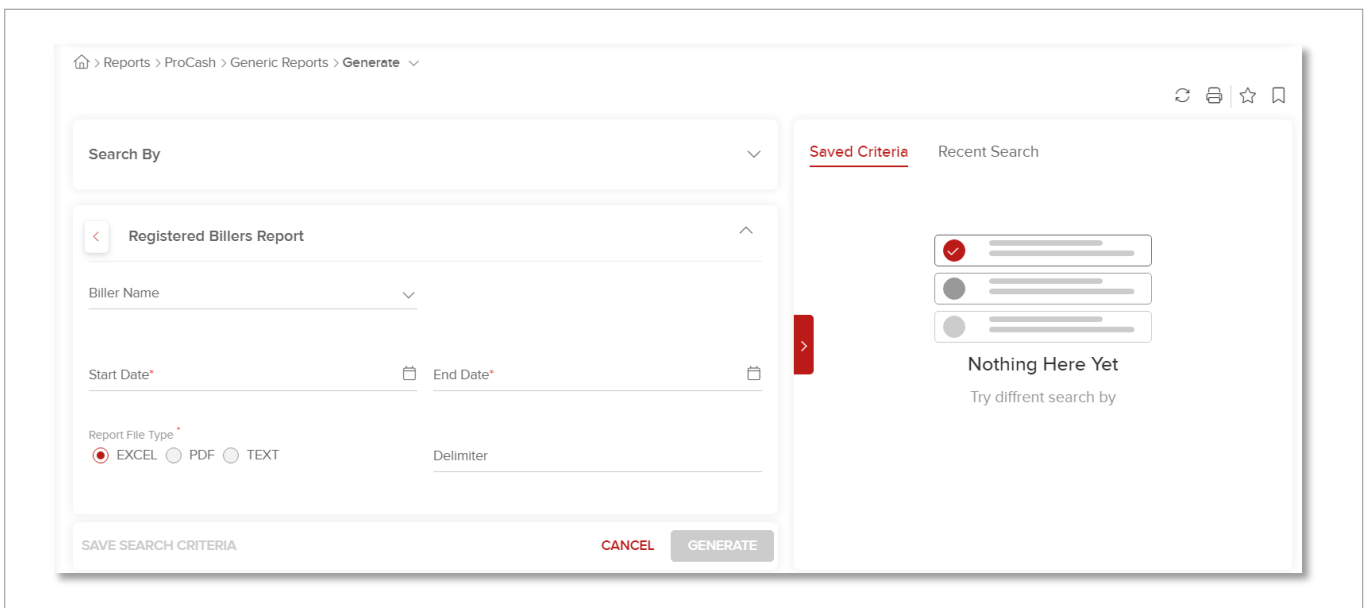


Image 21 – CFE Reports | Registered Billers Report

Output report:

- o Billers that are registered and fully authorised will be displayed with their biller and SI details (if any) in the below format (image 22).

Sr. No.	Batch No.	Customer ID	Customer Name	Customer Type	Biller Code	Biller Name	Product Code	Product Name	Bill Posting Rule	Consumer Name	Consumer No.	Mobile No.	Email ID	Account No./IBAN/Credit Card No.	Currency	Tolerance %	
Maximum Amount	Currency	Biller Registration Start Date	Biller Registration End Date	Standing Instruction Start Date	Standing Instruction End Date	Pay	Amount	If Holiday	Upload File Name	Current Status	Reason	Initiation Channel	Approval Channel	Maker	Make Date Time	Checker	Checker Date Time

Image 22 – CFE Reports | Registered Billers Report

1.12 Bills Outstanding for Online Billers Report

This report displays the outstanding amount of all the consumer numbers registered under online billers.

Inputs:

- o Biller Name (Optional)
- o Report File Type (Default Excel)
- o Delimiter (Conditional Mandatory for TEXT File Type) (image 23)

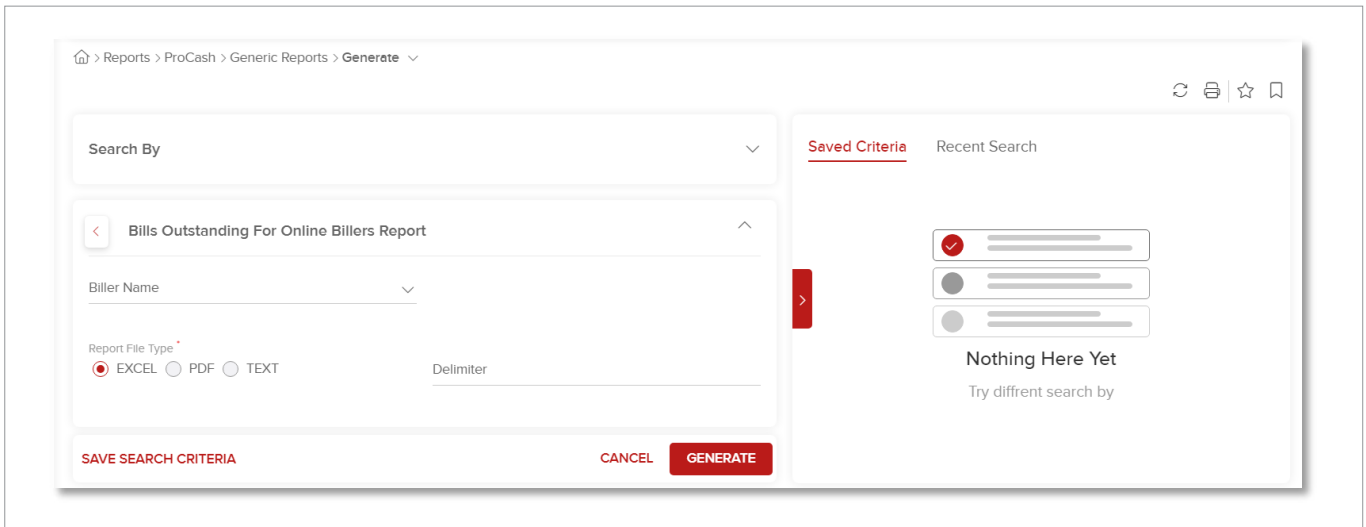


Image 23 – CFE Reports | Bills Outstanding for Online Billers Report

Output report:

- o Consumer numbers for online billers with their outstanding amount are displayed in the below format (image 24).

Sr. No.	Biller Code	Biller Name	Product Code	Product Name	Consumer Name	Consumer No.	Pay Bill On	Currency	Outstanding Amount
---------	-------------	-------------	--------------	--------------	---------------	--------------	-------------	----------	--------------------

Image 24 – CFE Reports | Bills Outstanding for Online Billers Report

1.13 Inventory Report

This report displays the OCK inventory details.

Inputs:

- o Branch Name (Optional)
- o Corporate Account (Optional)
- o Report File Type (Default Excel)
- o Delimiter (Conditional Mandatory for TEXT File Type) (image 25)

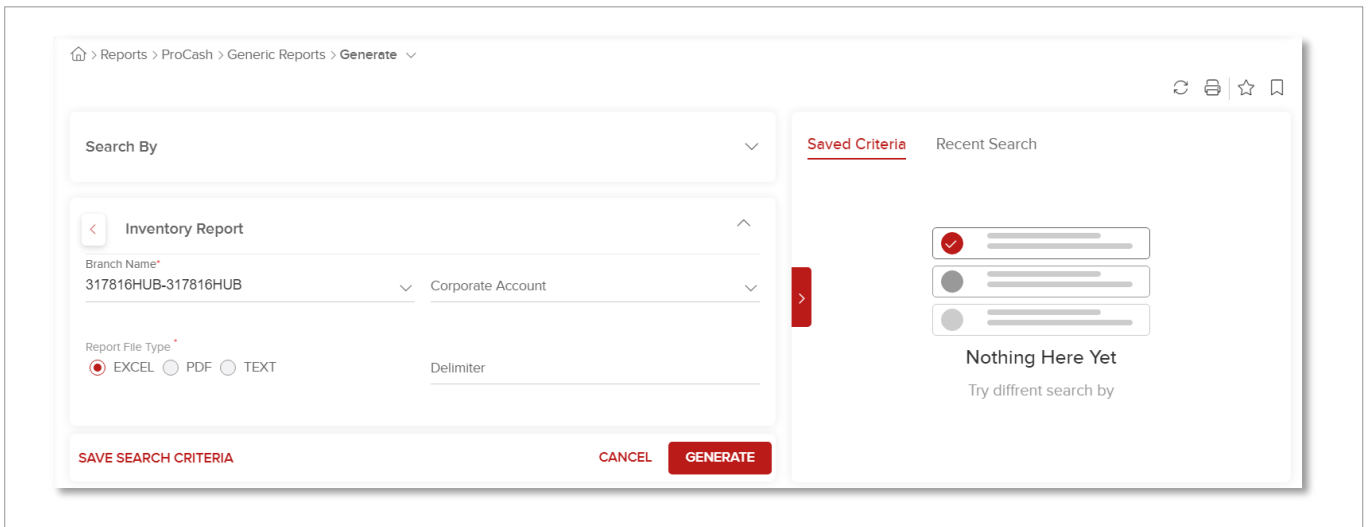


Image 25 – CFE Reports | Inventory Report

Output report:

- o Displays the OCK inventory details in the below format (image 26).

Account No.	Branch Name	Inventory Type	Start No	End No	Total Instruments	Used	Wasted	Unused
-------------	-------------	----------------	----------	--------	-------------------	------	--------	--------

Image 26 – CFE Reports | Inventory Report

1.14 Inventory Summary Report

This report displays the OCK inventory details along with their respective status.

Inputs:

- o Instrument End No. (Optional)
- o Account No. (Optional)
- o Instrument Start No. (Optional)
- o Report File Type (Default Excel)
- o Delimiter (Conditional Mandatory for TEXT File Type) (image 27)

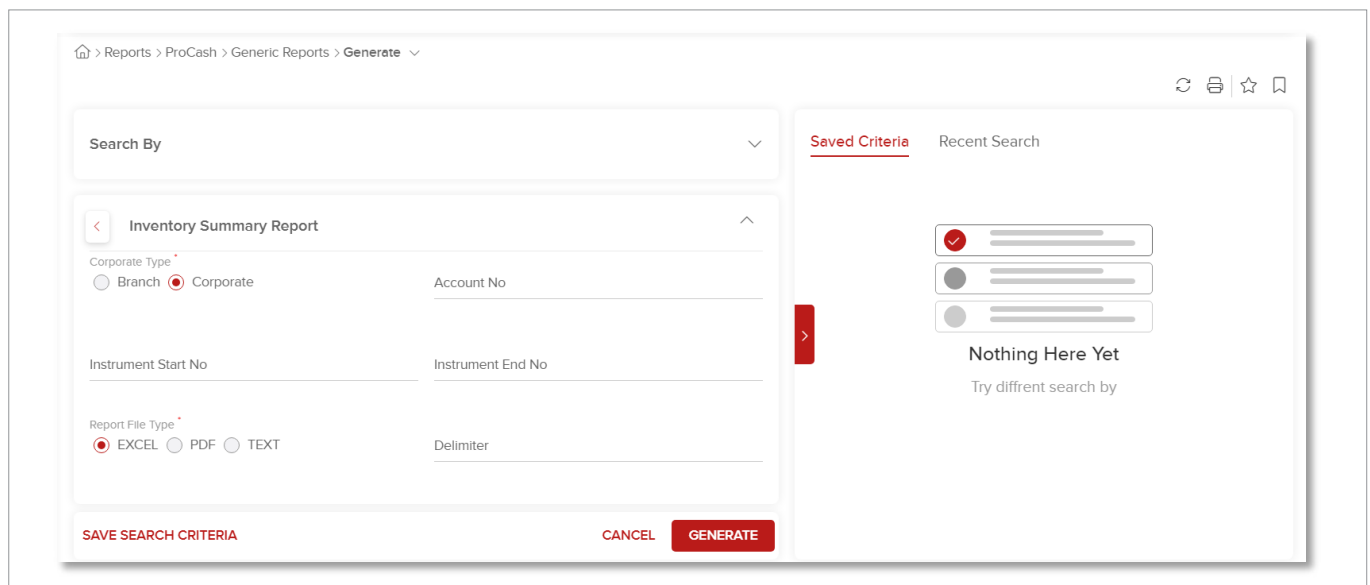


Image 27 – CFE Reports | Inventory Report

Output report:

- o Displays the above OCK inventory details along with their respective status in the below format (image 28).

Account No.	Branch Name	Inventory Type	Start No	End No	Total Instruments	Used	Wasted	Unused
-------------	-------------	----------------	----------	--------	-------------------	------	--------	--------

Image 28 – CFE Reports | Inventory Report

1.15 Unused Cheque Stationary Report

This report displays the unused OCK inventory details.

Inputs:

- o Branch Name (Mandatory)
- o Corporate Account No. (Mandatory)
- o Inventory Start No. (Mandatory)
- o Inventory End No. (Mandatory)
- o Report File Type (Default Excel)
- o Delimiter (Conditional Mandatory for TEXT File Type) (image 29)

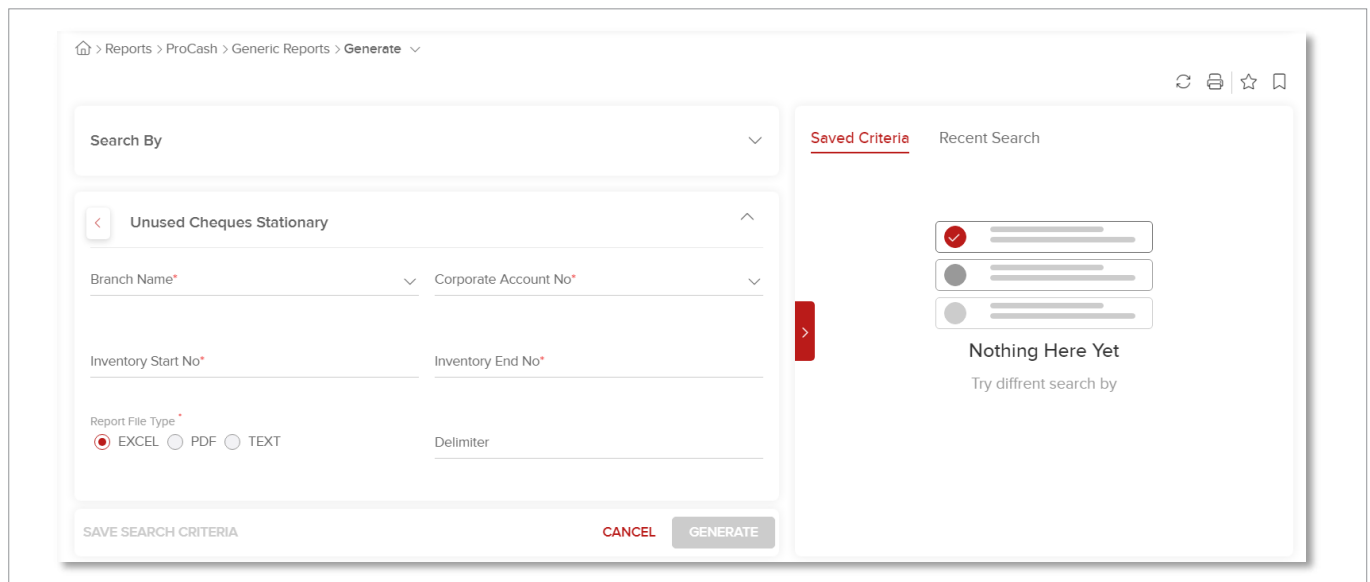


Image 29 – CFE Reports | Unused Cheque Stationary Report

Output report:

- o Displays the report of unused OCK inventory in the below format (image 30).

Sr No	Account No.	Branch Code	Start No	End No	Total Unused Instruments
-------	-------------	-------------	----------	--------	--------------------------

Image 30 – CFE Reports | Unused Cheque Stationary Report

1.16 Wastage Report

This report displays the wasted OCK inventory details.

Inputs:

- o From Date (Optional)
- o To Date (Optional)
- o Report File Type (Default Excel)
- o Delimiter (Conditional Mandatory for TEXT File Type) (image 31)

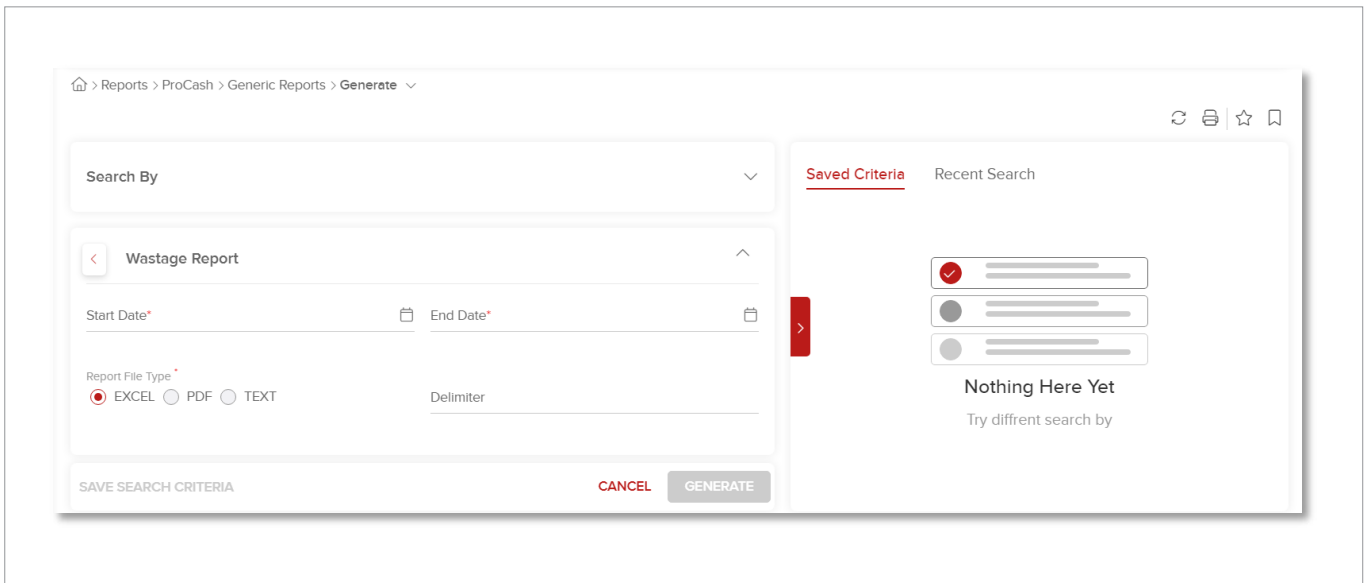


Image 31 – CFE Reports | Wastage Report

Output report:

- o Displays the report of wasted OCK inventory in the below format (image 32).

Sr No	Corporate	Corporate Product	Inventory Type	Corr Bank	Instrument No.	Modified By	Remarks	Branch Id	Account No.
-------	-----------	-------------------	----------------	-----------	----------------	-------------	---------	-----------	-------------

Image 32 – CFE Reports | Wastage Report

1.17 Instrument History Report

This report displays the details of paper-based records.

Inputs:

- Batch No. (Optional)
- Corporate Reference No. (Optional)
- Value Start Date (Mandatory)
- Value End Date (Mandatory)
- Instrument Start Date (Optional)
- Instrument End Date (Optional)
- Payment Method Name (Optional)
- Instrument Start No. (Optional)
- Instrument End No. (Optional)
- Start Amount (Optional)
- End Amount (Optional)
- Beneficiary Name (Optional)
- Report File Type (Default Excel)
- Delimiter (Conditional Mandatory for TEXT File Type) (image 33)

The screenshot shows a search interface for the Instrument History Report. The form is titled "Instrument History Report" and contains the following fields:

- Batch No
- Corporate reference no
- Value Start Date* (with a calendar icon)
- Value End Date* (with a calendar icon)
- Instrument Start Date* (with a calendar icon)
- Instrument End Date* (with a calendar icon)
- Payment Method Name (with a dropdown arrow)
- Beneficiary Name
- Instrument Start No
- Instrument End No
- Start Amount
- End Amount
- Report File Type* (with radio buttons for EXCEL, PDF, TEXT, and On Screen)
- Delimiter

At the bottom of the form, there are buttons for "SAVE SEARCH CRITERIA", "CANCEL", and "GENERATE". To the right of the form, there is a message that says "Nothing Here Yet" and "Try different search by".

Image 33 – CFE Reports | Instrument History Report

Output report:

- o Displays the files uploaded for paper-based records with their individual status and details in the below format (image 34).

Sr No	Transaction Date	Account No /IBAN	Batch No	Payment Method	Instrument Number	Amount	Beneficiary Name	Bene A/c No./IBAN	Print Branch	Status	Instrument Date
-------	------------------	------------------	----------	----------------	-------------------	--------	------------------	-------------------	--------------	--------	-----------------

Image 34 – CFE Reports | Instrument History Report

1.18 Cheque Reprinting Report

This report displays the details of reprinted OCKs.

Inputs:

- o From Date (Mandatory)
- o To Date (Mandatory)
- o Payment Method (Optional)
- o Check Number (Optional)
- o Report File Type (Default Excel)
- o Delimiter (Conditional Mandatory for TEXT File Type) (image 35)

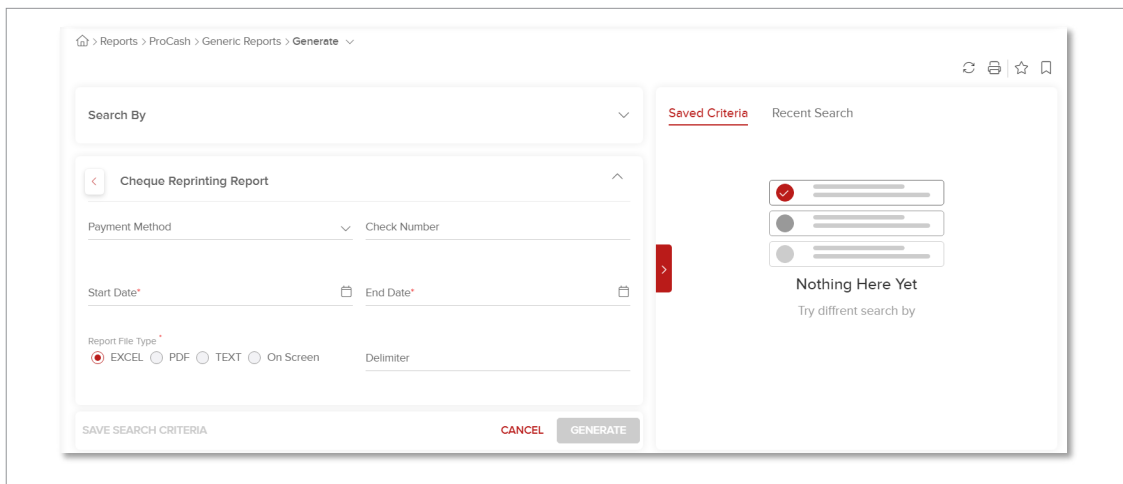


Image 33 – CFE Reports | Instrument History Report

Output report:

- o Displays the OCK inventory details, which are reprinted in the below format (image 36).

Sr NO.	Customer Id	Batch Number	Serial Number	Payment Method	Instrument Date	Cheque Number	Remarks	Authorizer	Action	Authorize Date time
--------	-------------	--------------	---------------	----------------	-----------------	---------------	---------	------------	--------	---------------------

Image 36 – CFE Reports | Cheque Reprinting Report

PROCASH | بنك أبوظبي التجاري
ADCB 

adcb.com