

Aani on ProCash Request to Pay

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Aani on ProCash – Request to Pay

1. Aani

This guide provides a step-by-step overview of how to Enrol, Link, Delink, Initiate Request to Pay and generate QR code for receiving payments instantly using Aani services through ProCash. For instructions on other ProCash modules or payment types, please refer to their respective guides.

Note: You will be automatically enrolled in Aani if you meet the eligibility criteria. Your primary contact number will be used for enrolment, and your oldest account (by opening date) will be set as the default account for receiving funds via mobile number or QR code.

2. Aani Enrolment

2.1 Enrol

To enrol in Aani instant payment services, follow the steps below (image 1):

- i) Go to '**Setup**' tab
- ii) Select '**Enrol**' under '**Aani Enrolment**' module
- iii) Click on '**Enrol**'

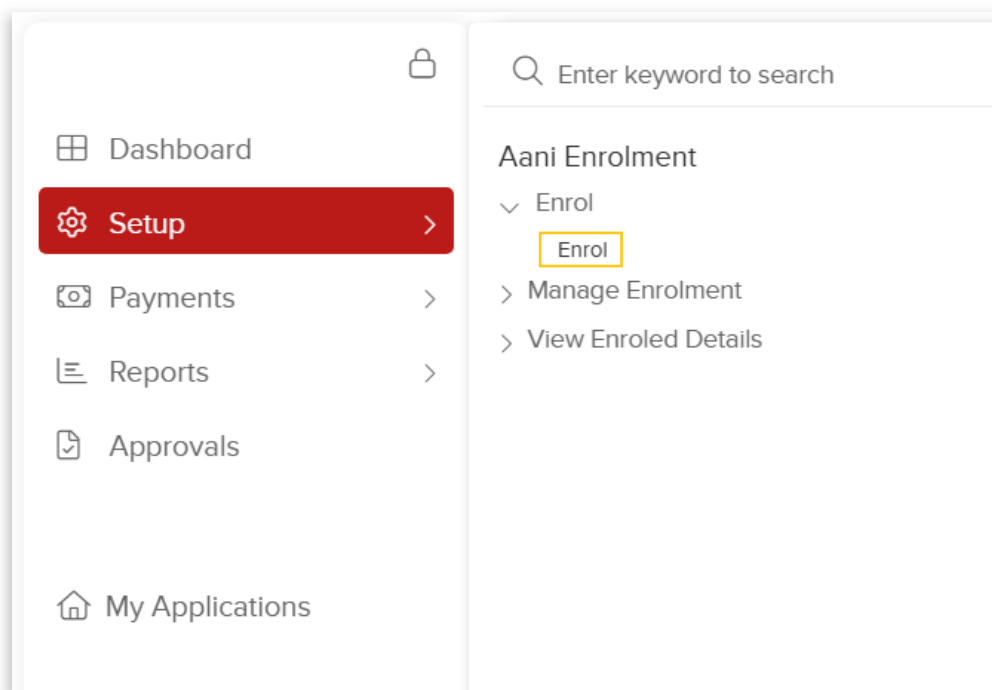


Image 1 – Aani | Enrolment

After clicking Enrol, you will be redirected to the enrolment page. On this page, select the account(s) you want to link to Aani services. Then, choose one account to set as your default account for future transactions (image 2).

Dashboard

Setup

Payments

Account Services

Collections

Reports

Approvals

Enrolment Details

Contact Details

Mobile Number
+971 55 12

Email ID
01@adcb.com

Select the Accounts you want to link for Aani Services (6) *

☐ Select All

☒ 326 12 - AED

☒ 326 22 - AED

☐ 326 00 ** - AED

☐ 326 11 - AED

☐ 326 55 - AED

☐ 326 87 - AED

Dormant Account**

☐ I consent to the [Terms and Conditions](#)

CANCEL

POWERED BY Aani

SUBMIT

Image 2 – Aani | Enrolment

Select the Terms & Conditions checkbox, then click 'SUBMIT' to proceed (image 3).

Dashboard

Setup

Payments

Account Services

Collections

Reports

Approvals

Enrolment Details

Contact Details

Mobile Number
+971 55 12

Email ID
01@adcb.com

Select the Accounts you want to link for Aani Services (6) *

☐ Select All

☒ 326 12 - AED

☒ 326 22 - AED

☐ 326 00 ** - AED

☐ 326 11 - AED

☐ 326 55 - AED

☐ 326 87 - AED

Dormant Account**

☐ I consent to the [Terms and Conditions](#)

CANCEL

POWERED BY Aani

SUBMIT

Terms and Conditions

Available 24/7, 365 days of the year. Aani facilitates sending, requesting, and receiving money within UAE.

When enrolled with Aani you will be able to:

- > Use mobile number or email address to send, request and receive money.
- > Pay or get paid using QR codes.
- > See money arrive within seconds.
- > Ensuring your mobile number and email address are up to date. They will be used for sending and receiving money to your default account.
- > The Amount will be credited to Default Account.

ENROL LATER

OK

Image 3 – Aani | Enrolment

After clicking SUBMIT, a success message will appear confirming that your enrolment has been completed (image 4).

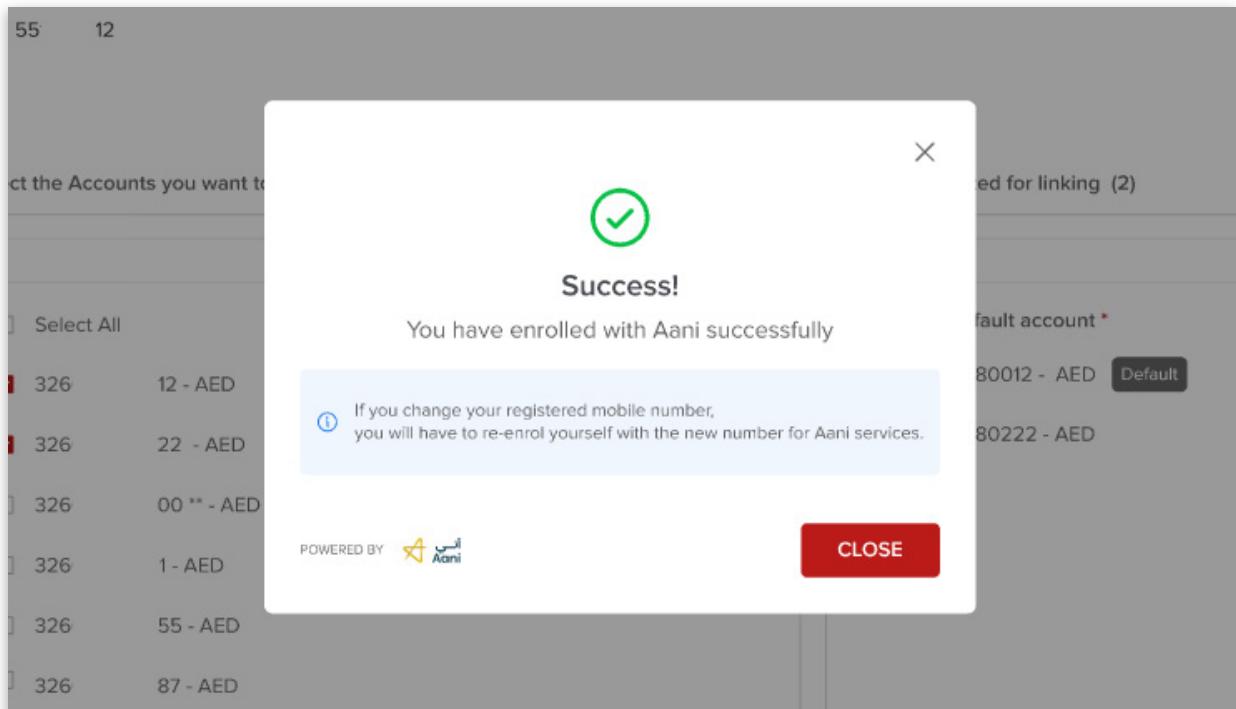


Image 4 – Aani | Enrolment

If the request fails, try enrolling again. If the issue persists, please contact the bank's support team for assistance (image 5).

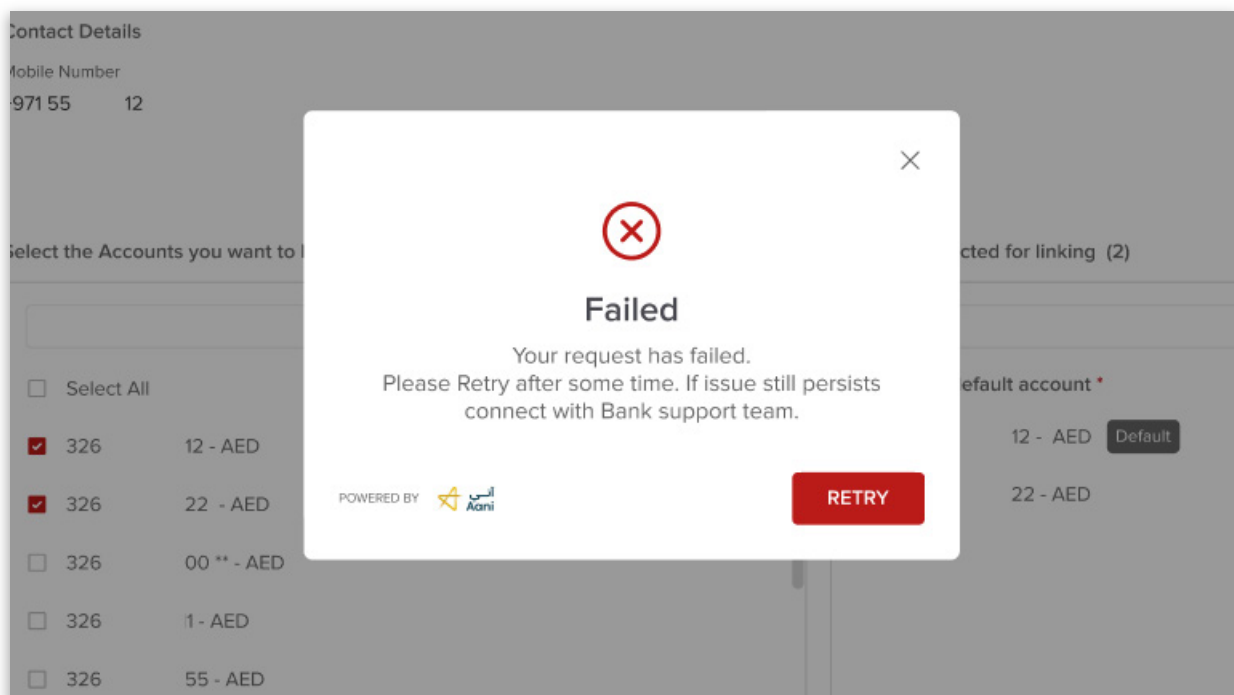


Image 5 – Aani | Enrolment

2.2 Manage Enrolment

After successfully enrolling in Aani, you can manage your linked account(s) or terminate your Aani enrolment at any time. To do so, follow the steps below (image 6):

- Go to **'Setup'** tab
- Select **'Manage Enrolment'** under **'Aani Enrolment'** module
- Click on **'Manage enrolment'**

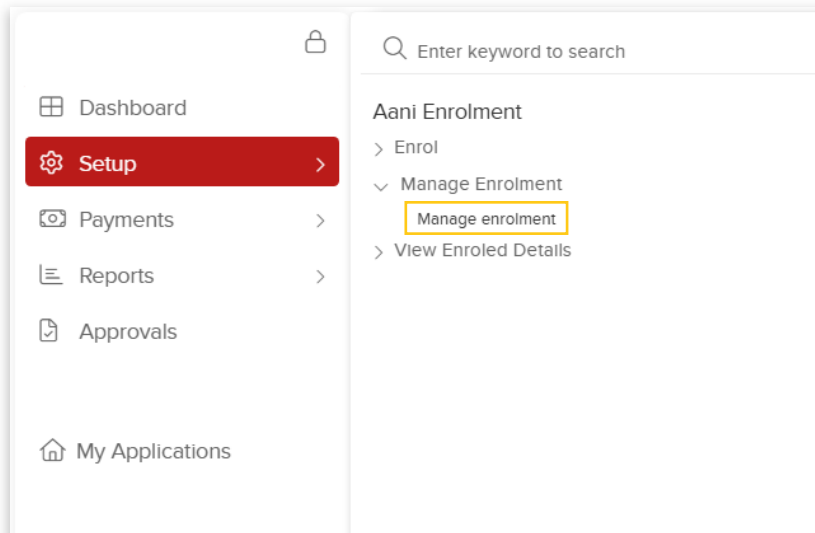


Image 6 – Aani | Manage Enrolment

2.3 Manage Account: Link Account

Upon landing on the page, you will be able to see your enrolment details where it includes Mobile number and Linked account/s. However, request to submit the one request and then move to the next option (image 7).

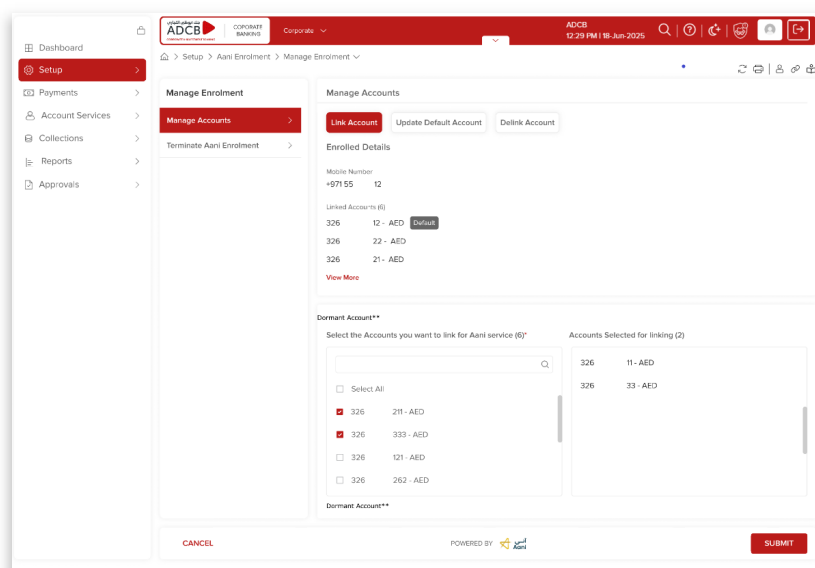


Image 7 – Aani | Manage Enrolment

After selecting your account(s), click **'SUBMIT'**.

A success message will appear confirming the enrolment. If the request fails, try enrolling again (image 8).

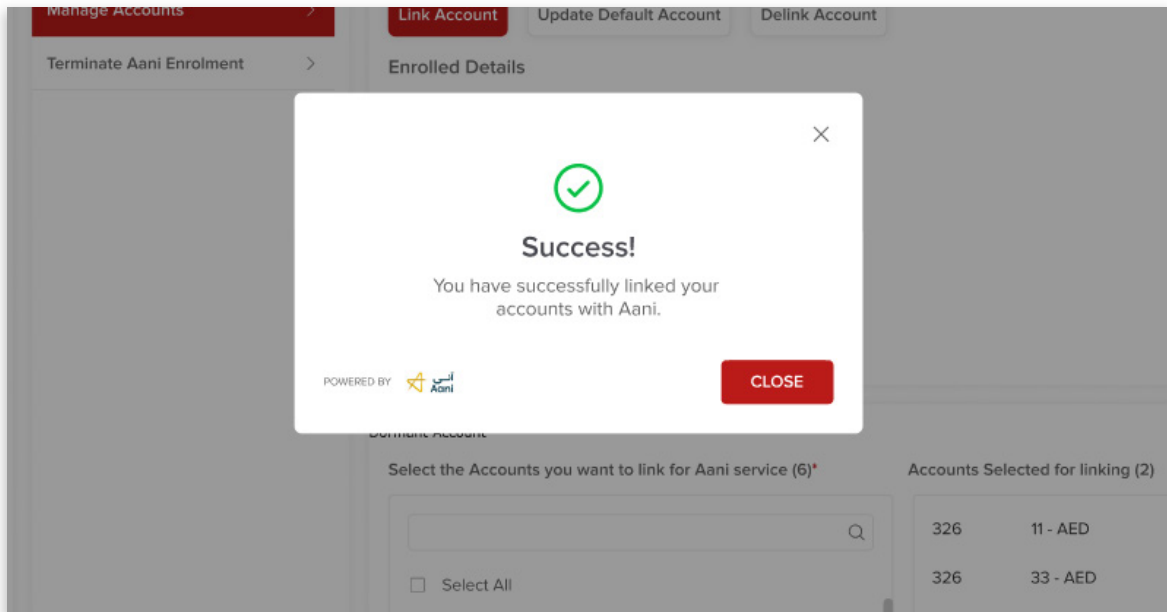


Image 8 – Aani | Manage Enrolment

If the issue continues, please contact the bank's support team for further assistance.

2.4 Manage Account: Update Default Account

To update your default account, navigate to the Manage Account section and select the account you wish to designate as default. Once selected, click **'SUBMIT'** to confirm your choice (image 9).

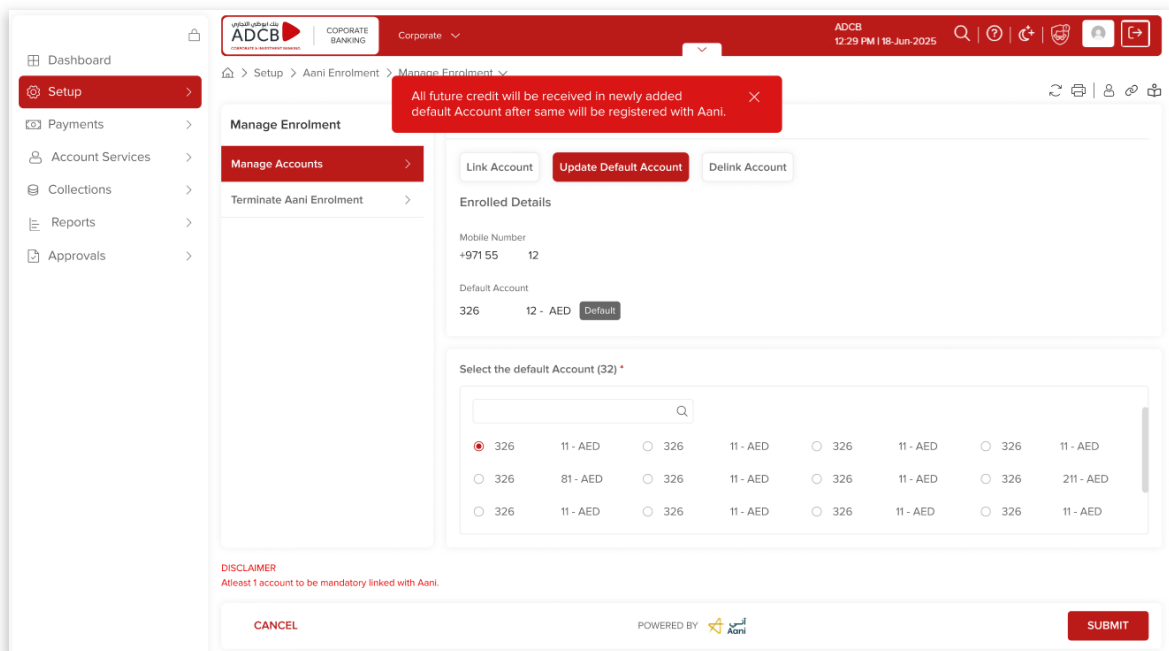


Image 9 – Aani | Manage Enrolment

A pop-up success message will appear to confirm the action has been completed (image 10).

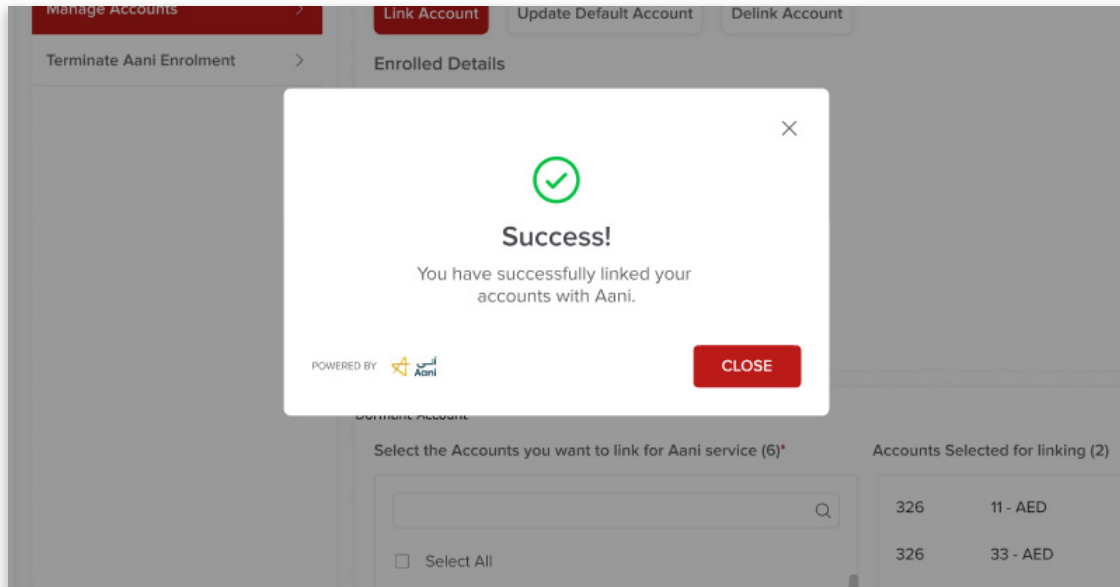


Image 10 – Aani | Manage Enrolment

If the request fails, try enrolling again. If the issue continues, please contact the bank's support team for further assistance.

2.5 Manage Account: Delink Account

Under this page, similar to the Link Account module, you can delink account(s) from Aani services. To proceed, select the account(s) you wish to delink, then click '**SUBMIT**'. A confirmation message will appear once the request is successfully processed (image 11).

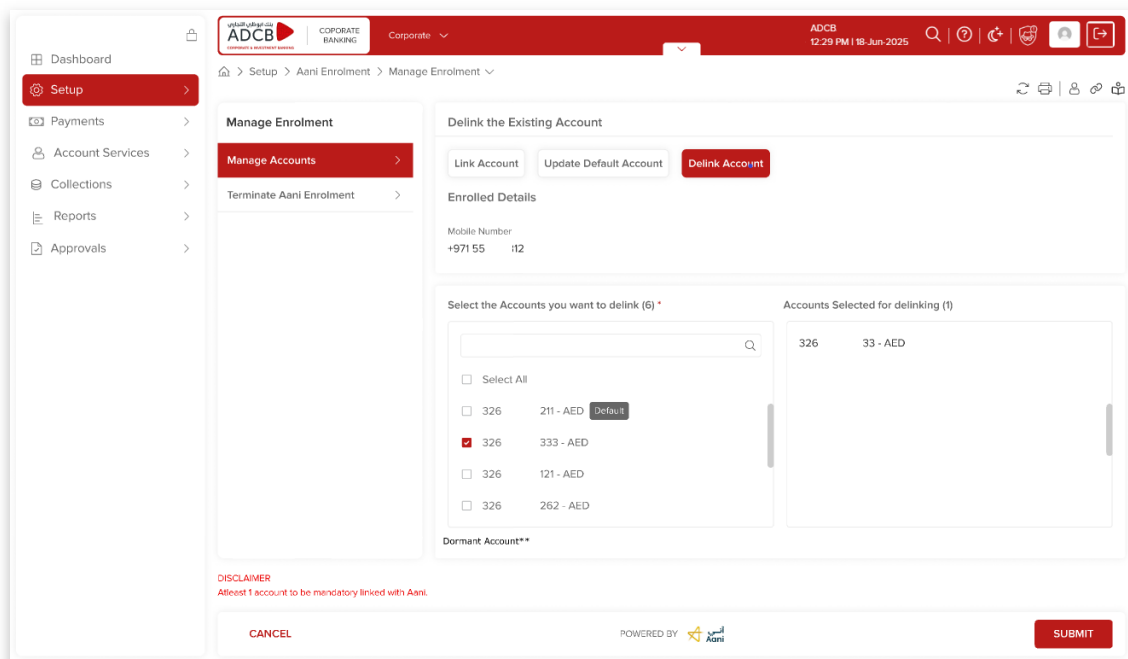


Image 11 – Aani | Manage Enrolment

A pop-up success message will appear to confirm the action was completed successfully (image 12).

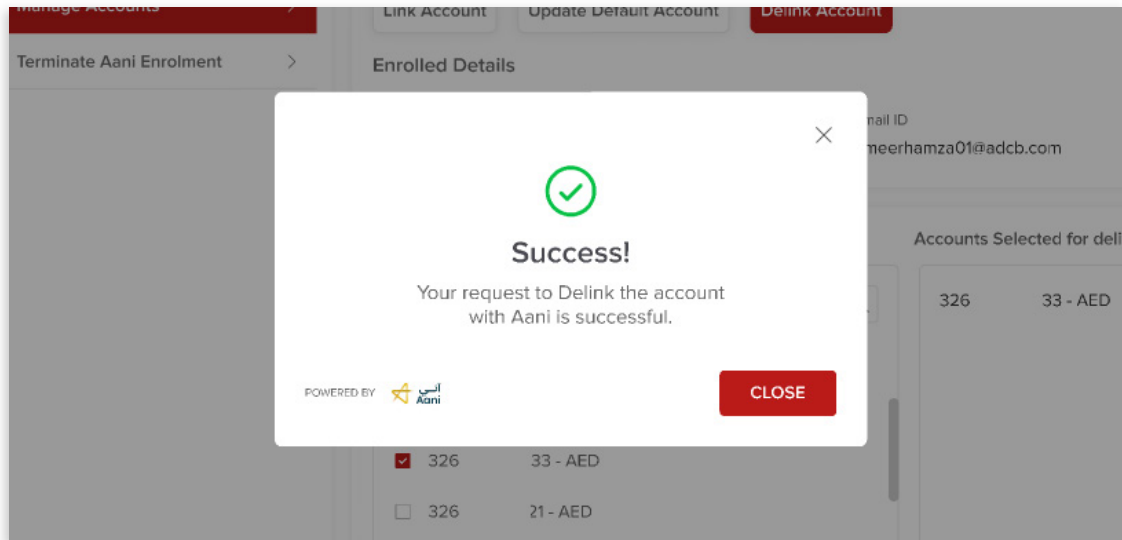


Image 12 – Aani | Manage Enrolment

If the request fails, try enrolling again. If the issue persists, please contact the bank's support team for further assistance.

If you attempt to delink all linked accounts, a message will appear indicating that at least one account must remain set as default in order to proceed (image 13).

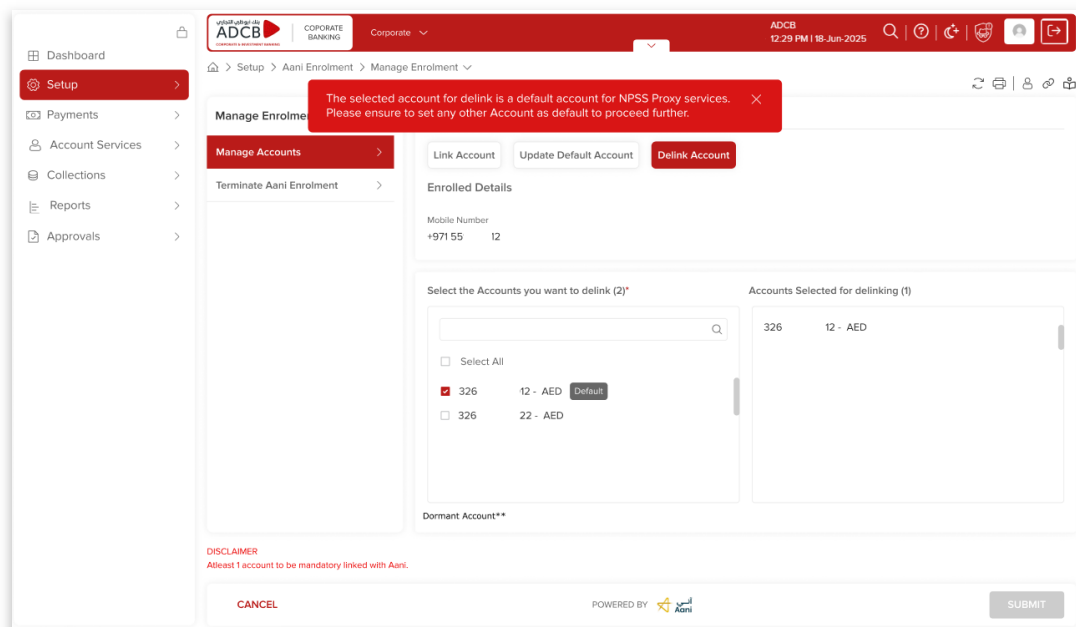


Image 13 – Aani | Manage Enrolment

If only one account is linked, the option to delink it will not be available. At least one account must remain linked to continue using Aani services.

2.6 Terminate Aani Enrolment

If you no longer wish to use Aani instant payment services, you can opt out by following a few simple steps. Provide a reason for your request (if applicable), then click **'SUBMIT'** (image 14).

Dashboard
Setup
Payments
Account Services
Collections
Reports
Approvals

Manage Enrolment
Manage Accounts
Terminate Aani Enrolment

Terminate Aani Enrolment

Enrolled Details

Mobile Number
+971 55 12

Linked Accounts (2)

326 12 - AED Default

326 22 - AED

Reason for Termination
(max. 50 chars limit)

CANCEL POWERED BY Aani SUBMIT

Image 14 – Aani | Manage Enrolment

A pop-up message will appear to confirm your request (image 15).

Dashboard
Setup
Payments
Account Services
Collections
Reports
Approvals

Manage Enrolment
Manage Accounts
Terminate Aani Enrolment

Terminate Aani Enrolment

Enrolled Details

Are sure you want to Terminate your Aani Enrolment?
Please note you will not receive any payment via Aani.
It will also:

- Delink all your accounts with Aani
- Terminate all sessions on all devices
- Delete all Settings and Preferences
- Delete your profile
- Close your profile
- Cancel any pending 'Request to Pay' before terminating the Aani Enrolment.
- Generated QR code will get Auto deactivated and no future credit will be accepted.

CONFIRM

CANCEL POWERED BY Aani SUBMIT

Image 15 – Aani | Manage Enrolment

3. Enrolled Details

Once you complete the enrolment process, you will be able to view your enrolment details. To access them, follow the steps below (image 16):

- Go to **'Setup'** tab
- Select **'View Enrolled Details'** under **'Aani Enrolment'** module
- Click on **'View Enrol'**

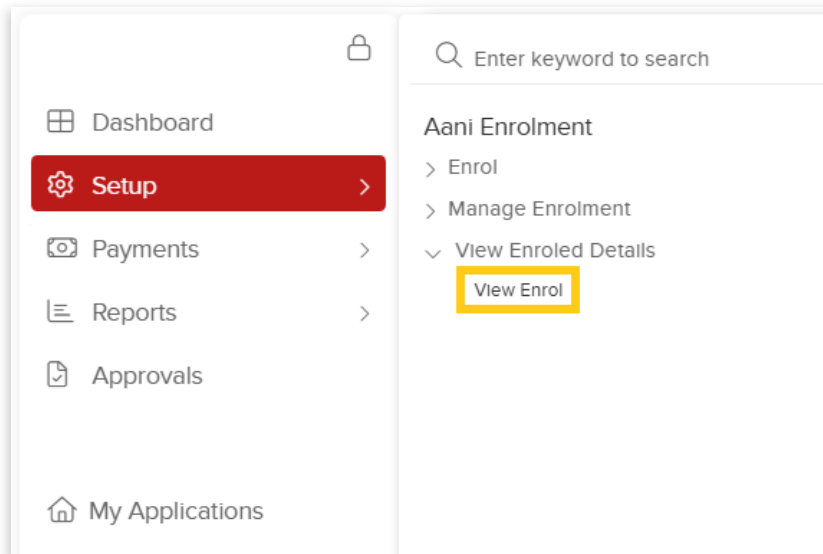


Image 16 – Aani | View Enrolled Details

When you land on the page, you will be able to initiate a Request to Pay, view a summary of your activity, and access the last five Request to Pay transactions. Additionally, you can view your enrolled details, including your (mobile number and default account) (image 17):

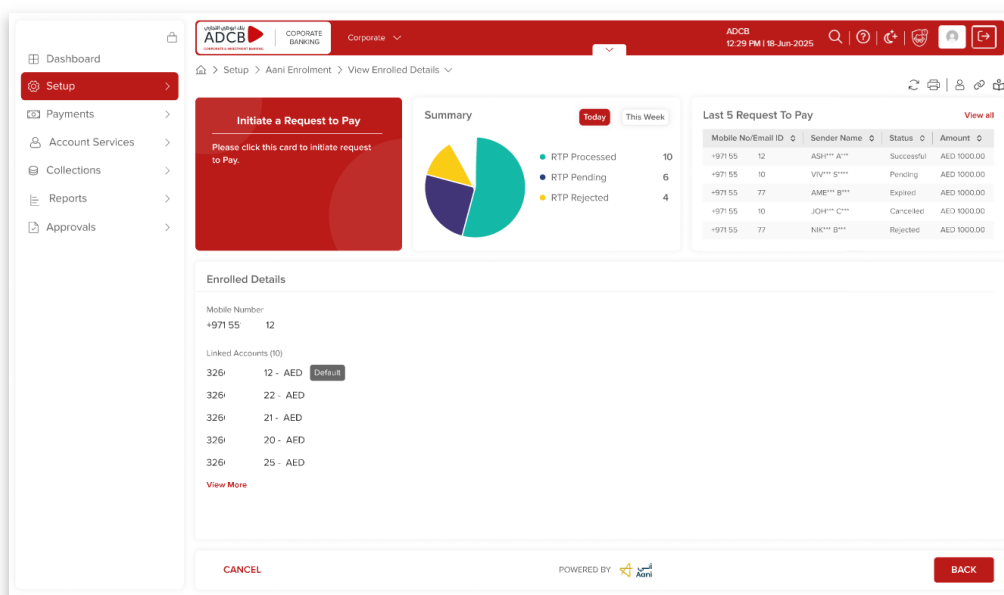


Image 17 – Aani | View Enrolled Details

4. Aani Transfer

4.1 Request to Pay

To perform a Request to Pay for Aani, Follow the steps below (image 18):

- Go to '**Payments**' tab.
- Select '**Request To Pay**' under '**Aani Transfer**' module.
- Click on '**Request To Pay**'

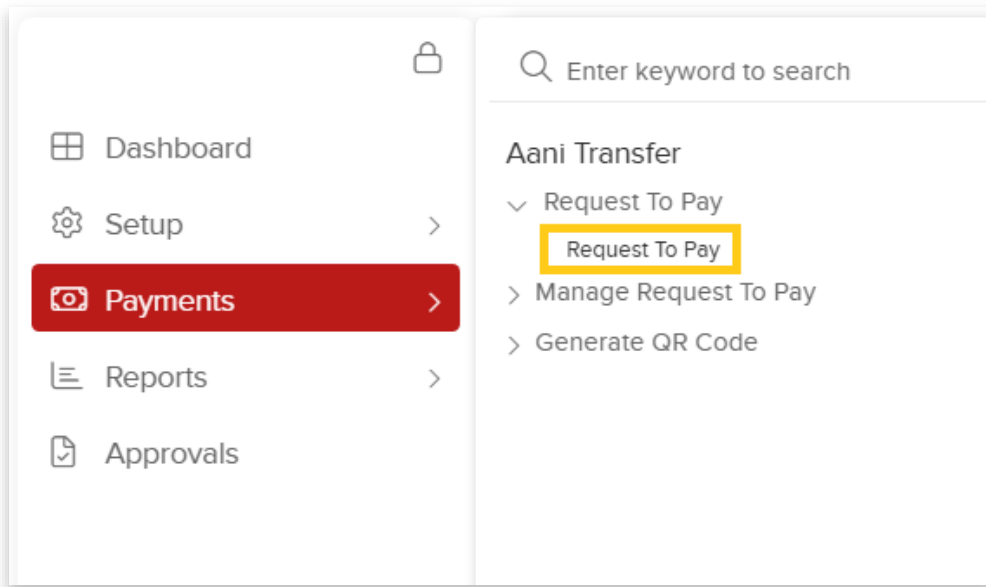


Image 18 – Aani | Request to Paya

After landing on the page, you can initiate a payment request using a mobile number. To proceed, either enter a new mobile number ensuring it is valid and registered with Aani or select one from your list of frequently used mobile numbers (image 19).

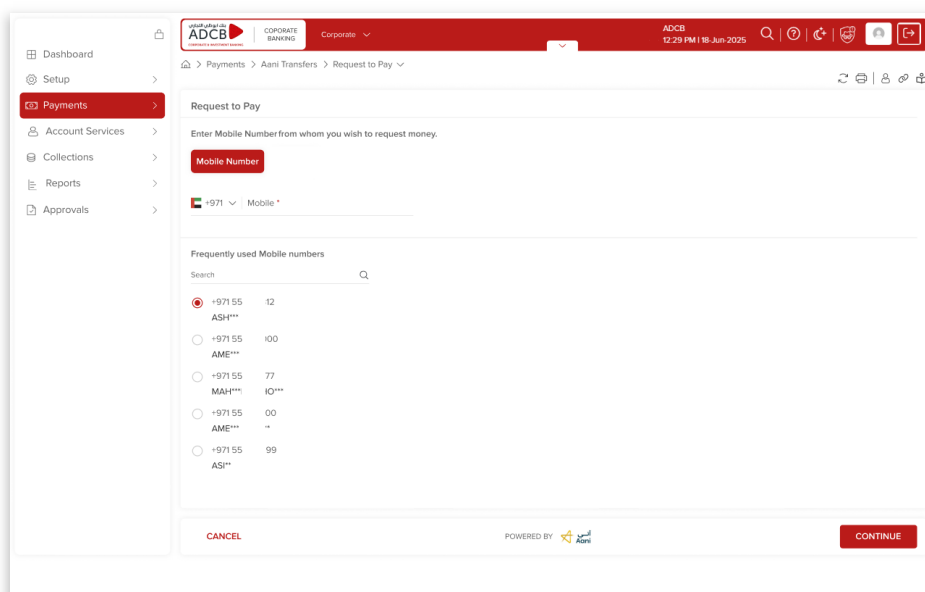


Image 19 – Aani | Request to Pay

After selecting the mobile number, enter the amount you wish the payer to transfer. You may also add a note to accompany the request; however, this is optional and not required to proceed (image 20).

Request to Pay

Enter Mobile Number from whom you wish to request money.

Mobile Number

Mobile: +971 50 89 Request From: df

Amount: AED 23.00 Notes: (Max 50000) (Max 50 chars limit)

Credit Account Details

Linked Accounts

*****22 - AED	Default
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CANCEL POWERED BY Aani REVIEW

Image 20 – Aani | Request to Pay

Click on **'REVIEW'** to verify the remitter details. Once you've confirmed the information is accurate, select **'SUBMIT'** to proceed (image 21).

Review

Remitter Details

Mobile Number: +971 55 12 Sender Name: ASH**

Transaction Details

Amount: 300,000.00 AED Date and Time of Request: 24-Feb-2024 16:47:32 Notes: NA

Credit Account Details

*****22 - AED Default

CANCEL POWERED BY Aani SUBMIT

Image 21 – Aani | Request to Pay

A pop-up success message will appear to confirm that your request has been successfully submitted (image 22).

Note: The payment will be credited to your default account as selected by you.

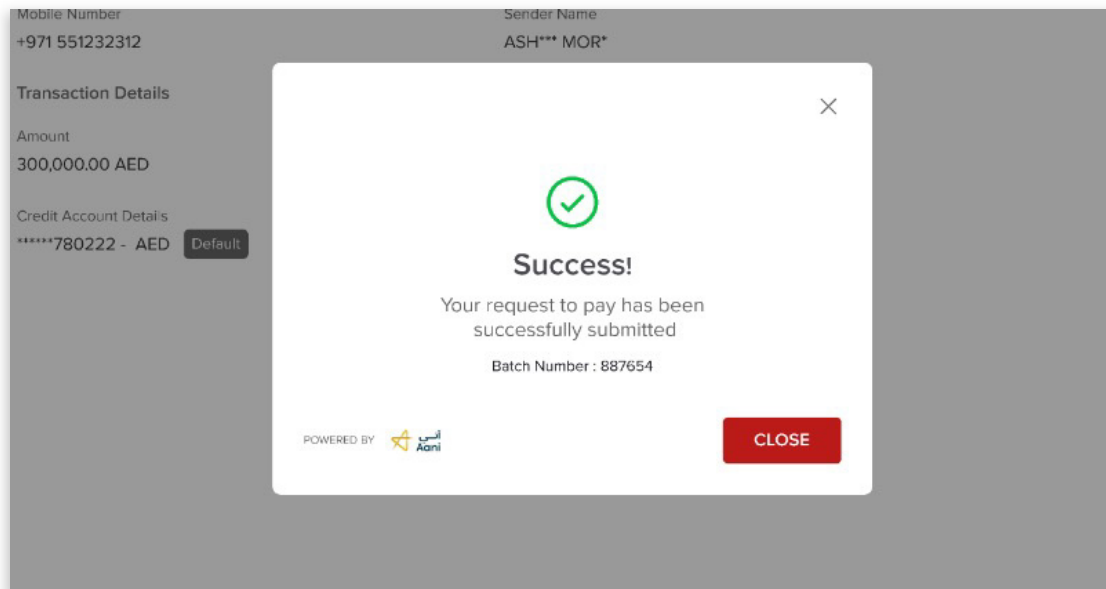


Image 22 – Aani | Request to Pay

4.2 Manage Request to Pay

To manage a Request to Pay for Aani, Follow the steps below (image 23):

- Go to 'Payments' tab.
- Select 'Request To Pay' under 'Aani Transfer' module.
- Click on 'Manage Request to Pay'

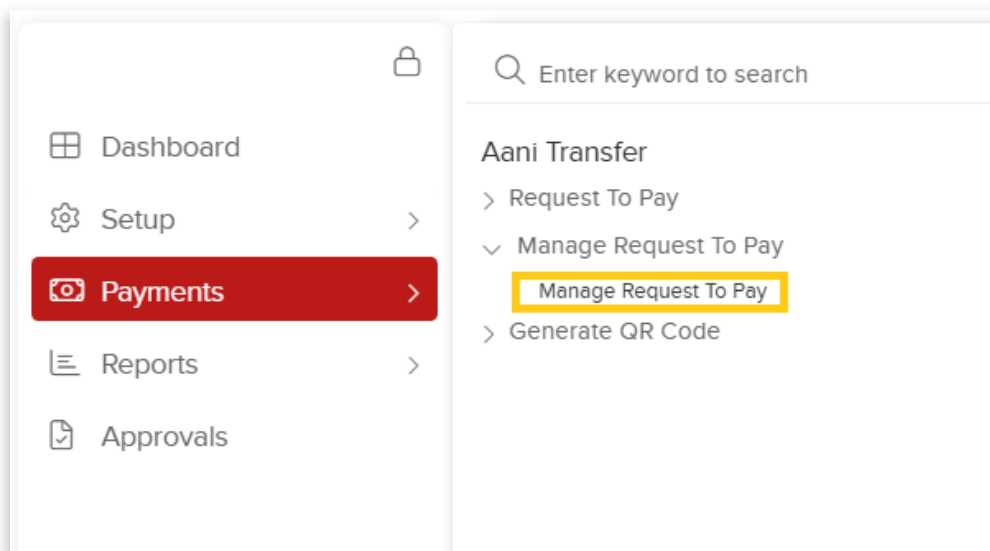


Image 23 – Aani | Manage request to Pay

Upon landing on the page, you will be able to manage your Request to Pay activities (image 24). From the same page, you can:

- Initiate a new Request to Pay
- View a summary of your recent requests
- Access the last five Request to Pay transactions

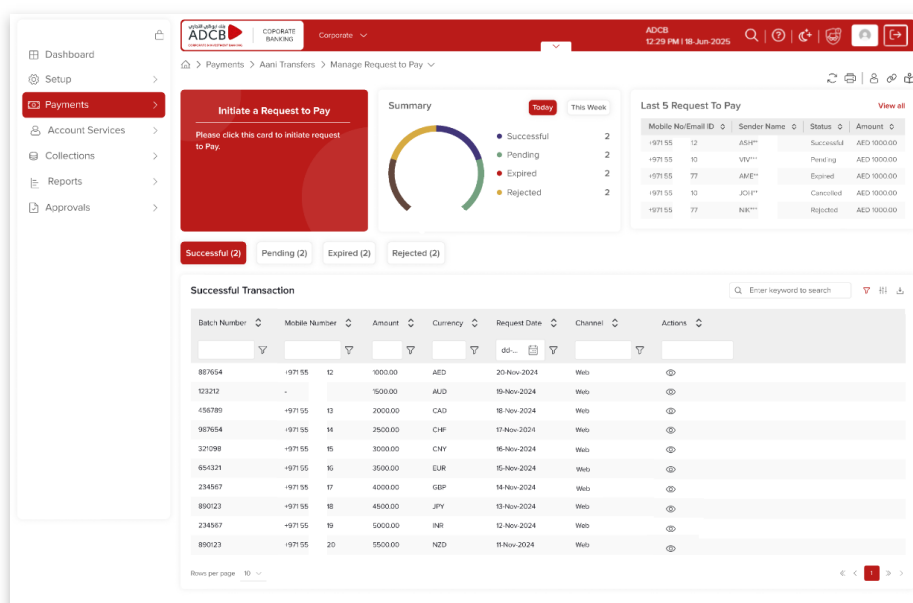


Image 24 – Aani | Manage request to Pay

In the table below, you can view the status of each Request to Pay transaction:

- Successful
- Pending
- Expired
- Rejected

By clicking the **eye icon**, you can view the full transaction details. If applicable, you will also have the option to perform further actions related to that transaction.

Successful Transaction – You can view the transaction details only (image 25).

No further actions are available for this status.

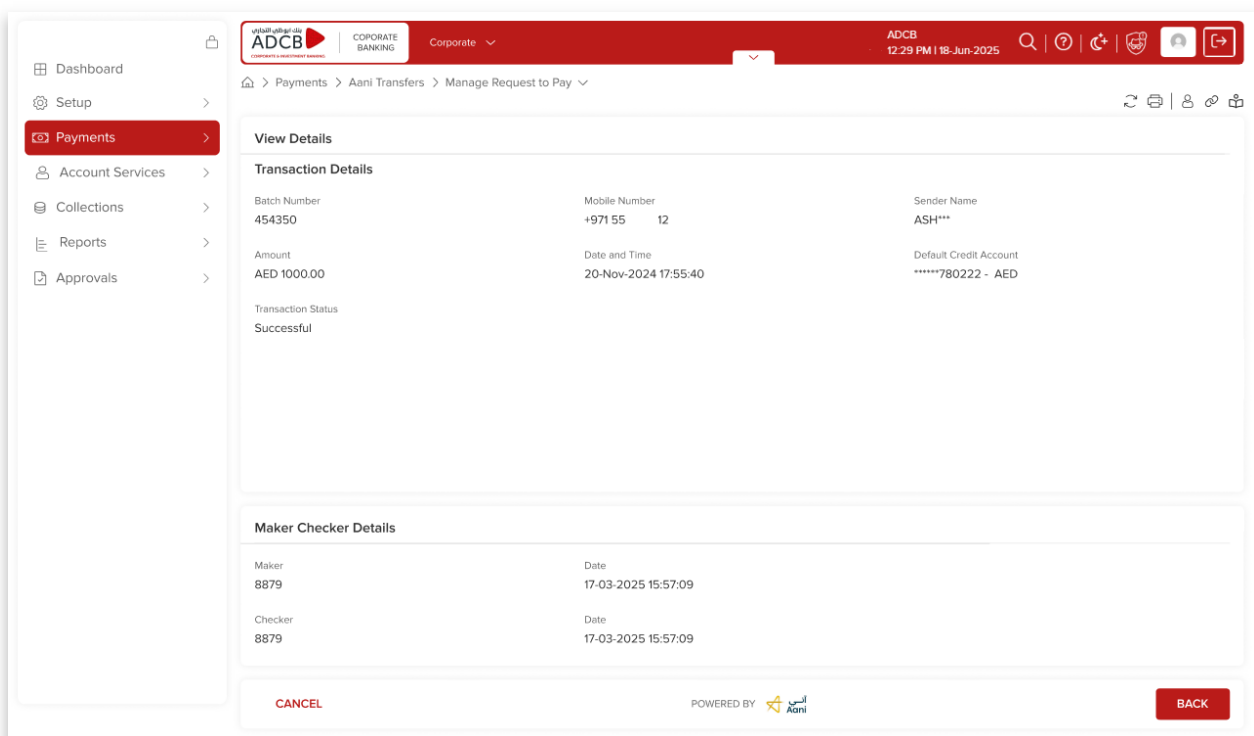


Image 25 – Aani | Manage request to Pay

Pending Transaction – You can view the transaction details and have the option to cancel the Request to Pay if needed (image 26).

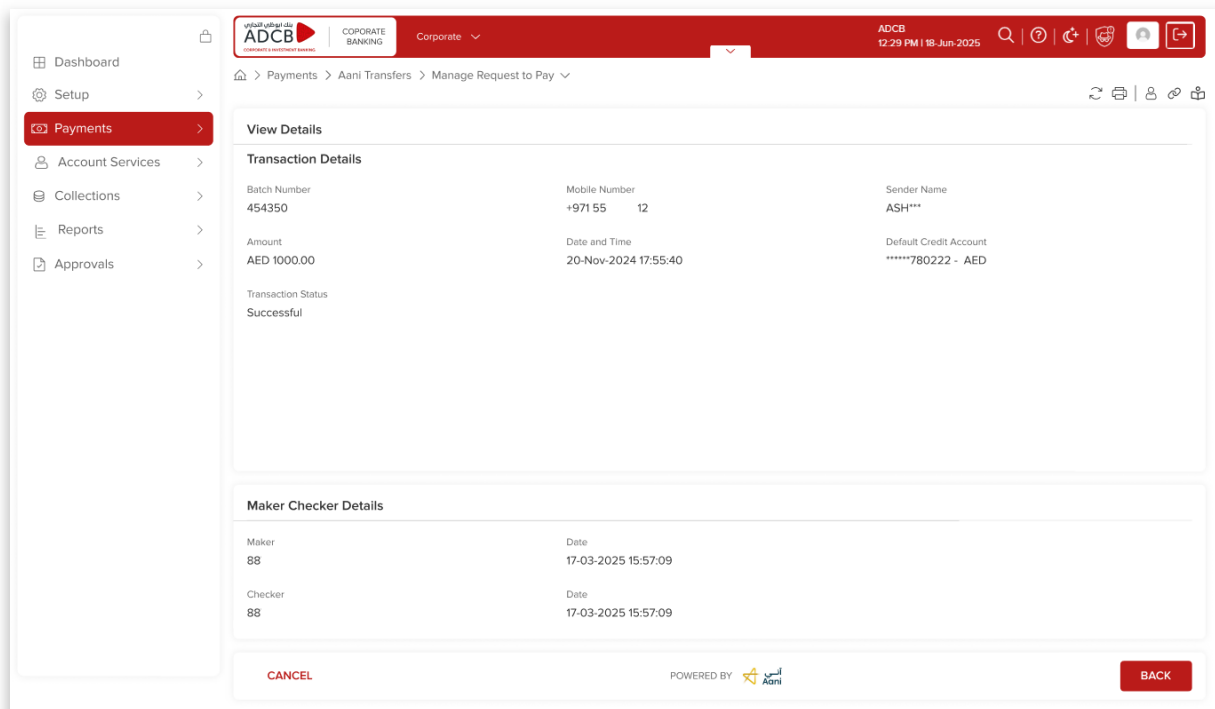


Image 26 – Aani | Manage request to Pay

Confirm to cancel the request to pay (image 27).

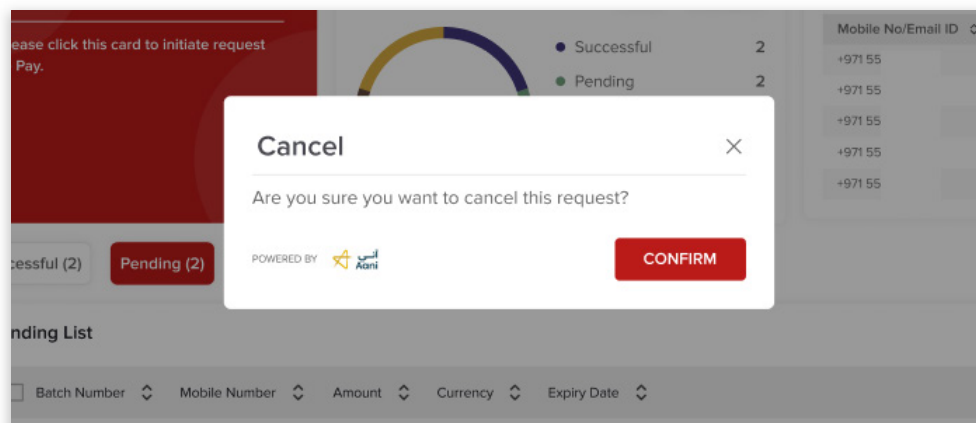


Image 27 – Aani | Manage request to Pay

Success message of cancellation (image 28).

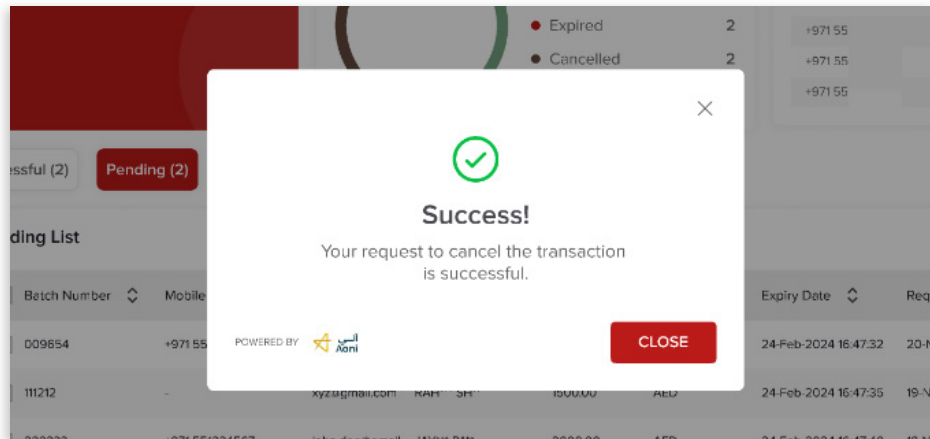


Image 28 – Aani | Manage request to Pay

Re-initiate a request

If a request has expired (image 29), or been rejected (image 30), you can re-initiate it by following these steps:

- Click on **RE-INITIATE** under the **Action** column
- Edit the amount if needed, or keep it unchanged
- Click **'SUBMIT'** to send the new request

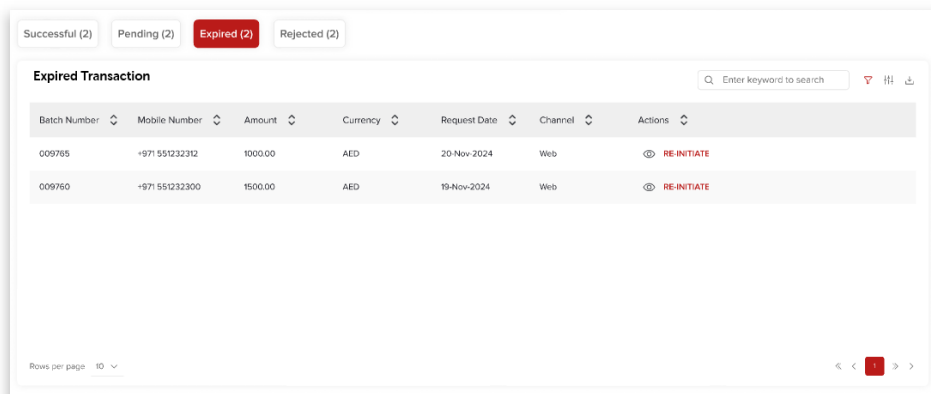


Image 29 – Aani | Manage request to Pay

OR

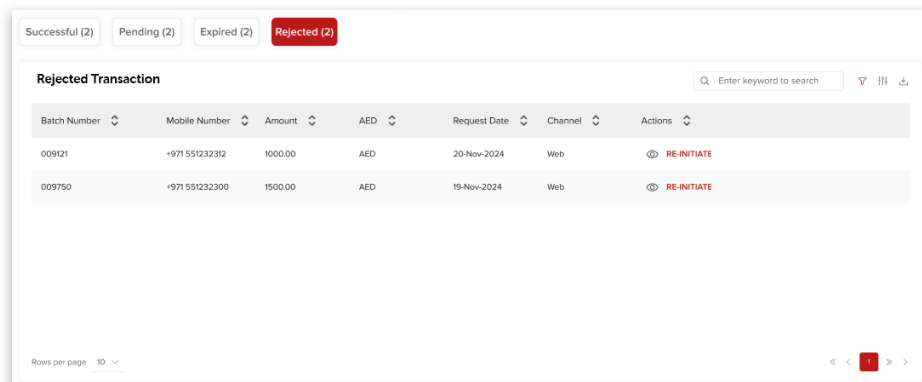


Image 30 – Aani | Manage request to Pay

Image 31 – Aani | Manage request to Pay

4.3 Generate QR code

To generate a QR code, follow these steps (image 32):

- Go to '**Payments**' tab.
- Select '**Generate QR Code**' under '**Aani Transfer**' module.
- Click on '**Generate QR Code**'

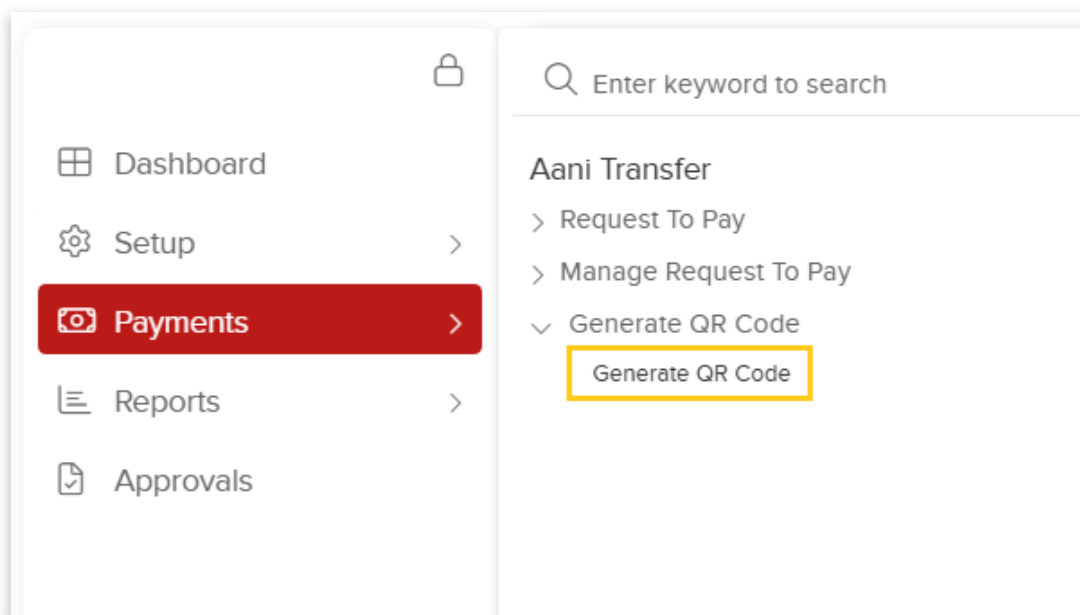


Image 31 – Aani | Manage request to Pay

Once the QR code is generated, a pop-up will appear displaying the code (image 32). From this window, you can choose to download or print the QR code for sharing or future use.

(While QR codes offer a fast and convenient way to collect payments, we encourage you to verify the source of any QR code before scanning. This helps ensure secure transactions and protects you against potential misuse).

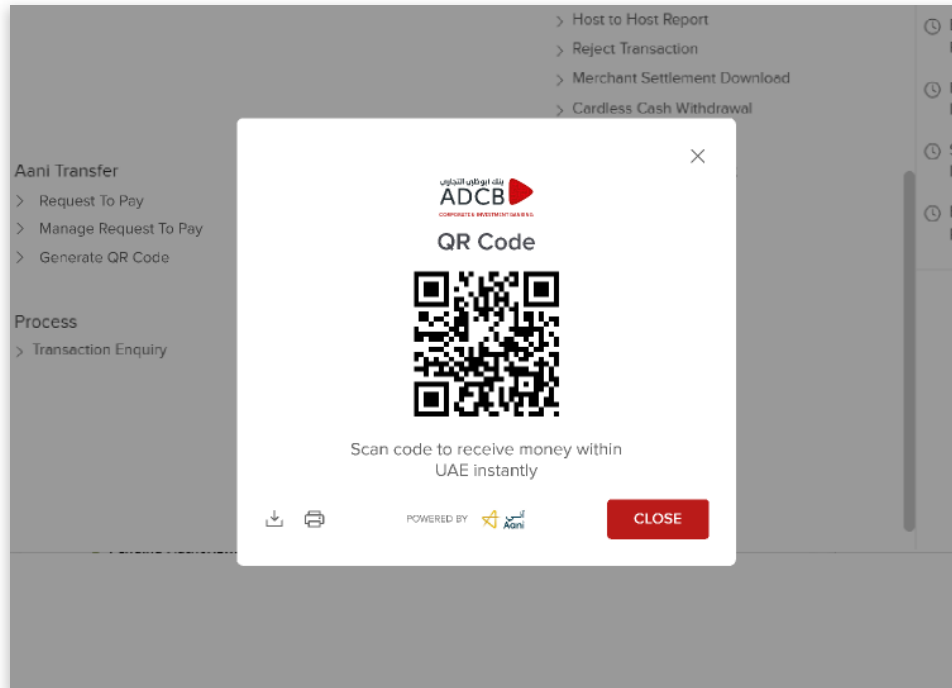


Image 32 – Aani | Manage request to Pay